

BIJLAGE XI: ENGINEERING CHANGE PROPOSAL

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Supplier's Ref. No :		Sub-Supplier's Ref. No :																																																															
NOTE : 1.If the application is prepared by a subcontractor it must be signed and submitted by the contractor, unless otherwise agreed 2.In determining the price increase or reduction, a complete calculation must include any waste or surplus material produced.																																																																	
PART 1 – TO BE COMPLETED BY THE SUPPLIER																																																																	
1. Supplier (Name and Address)		3. Sub-Supplier (Name and Address)																																																															
2. Contract No:		4. Sub-contract No:																																																															
5. Description of Material or Component:																																																																	
6. Specification/Drawing No., etc.																																																																	
7. Description of change																																																																	
8. Reason for proposed change: Request from Aquirer ☐ Unsafe situation ☐ Performance outside stated tolerance ☐ Maintainability outside stated tolerance ☐ Interchangeability outside stated tolerance ☐ Incorrect deliverable documentation ☐ Material specified no longer obtainable ☐ Technical improvement ☐ Standardization ☐ Cost reduction ☐ Any other reason ☐ Particulars are attached ☐	9. Has the change effect on: <table border="0"> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Safety</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Functioning</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Operational specifications</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Technical specifications</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Reliability</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Maintainability</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Interchangeability</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Deliverable documentation</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Live of item</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Spare parts</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Special Tools</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>On board Tools</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Test Equipment</td> <td>☐</td> <td>☐</td> </tr> </tbody> </table> If any answer is "Yes" Particulars are attached		Yes	No	Safety	☐	☐	Functioning	☐	☐	Operational specifications	☐	☐	Technical specifications	☐	☐	Reliability	☐	☐	Maintainability	☐	☐	Interchangeability	☐	☐	Deliverable documentation	☐	☐	Live of item	☐	☐	Spare parts	☐	☐	Special Tools	☐	☐	On board Tools	☐	☐	Test Equipment	☐	☐	10. Will the change affect any documentation supplied e.g: <table border="0"> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Design drawings</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Technical manuals</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Data collection sheets</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Exploded views</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>List of spare parts</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Other documentation</td> <td>☐</td> <td>☐</td> </tr> </tbody> </table> If any answer is "Yes" propose date(s) on which the replacement documentation will be supplied:		Yes	No	Design drawings	☐	☐	Technical manuals	☐	☐	Data collection sheets	☐	☐	Exploded views	☐	☐	List of spare parts	☐	☐	Other documentation	☐	☐
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11. Effect on delivered material: (including accessories) Not applicable ☐ Must also be changed ☐ No change necessary ☐ Can be changed later ☐ Particulars are attached ☐	12. Has the change effect on the agreed delivery date: Yes ☐ No ☐ If the answer is "Yes" propose new delivery date:	13. the change will be executed on (batch) number :																																																															

ENGINEERING CHANGE PROPOSAL (vervolg)

14. Effect on cost price (excl VAT) Wages: hours per piece Total per piece Total for pieces Change material already supplied/produced Replacement documentation Replacement accessories Subtotal Design and development General Total	Price increase	Price reduction
15. Accept the supplier system responsibility for the change Yes ☐ No ☐ If no, state reason:		
16. Design approval where the supplier is the design authority, or has a delegated design authority. AGREED Conditions attached Signature (Design Department) Date		
17. Submitted by : Signature On behalf of Date Position held		
PART 2 - TO BE COMPLETED BY THE GQAR and/or Sub-tier GQAR		
1. GQAR's REMARKS AND OPINION Date : Signature Title / Rank		Ref. :
PART 3 - TO BE COMPLETED BY THE AQUIRER		
2. AQUIRER'S DECISION Date : Signature Authority		