

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1 NAME, ADDRESSES AND CONTACT POINT(S)

Ministerie van Buitenlandse Zaken

5910447

Bezuidenhoutseweg 67, 2594 AC Den Haag (Nederland)

For the attention of: Richard Brabers

Email: 3W-tender@minbuza.nl

Internet address(es): www.rijksoverheid.nl/ministeries/bz

Electronic access to information: <https://www.tenderned.nl:443/tenderned-web/aankondiging/detail/samenvatting.xhtml?aankondigingId=51975>

Further information can be obtained at:

As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

Attention!! Documents can be downloaded from the site www.tenderned.nl. For English instructions see [http://www.tenderned.nl/sites/default/files/Viewing%20tenders%20on%20TenderNed%20\[English\].pdf](http://www.tenderned.nl/sites/default/files/Viewing%20tenders%20on%20TenderNed%20[English].pdf) (Nederland)

Internet address (URL): www.tenderned.nl

Tenders or requests to participate must be sent to:

As in above-mentioned contact point(s)

I.2 TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

Ministry or any other national or federal authority, including their regional or local sub-divisions

General public services

The contracting authority is purchasing on behalf of other contracting authorities: no

SECTION II: OBJECT OF THE CONTRACT

II.1 DESCRIPTION

II.1.1 Title attributed to the contract by the contracting authority

Market Consultation train, educate and share knowledge in the Dutch ICSR covenants process

II.1.2 Type of contract and location of works, place of delivery or of performance

Type: (c) Services

Category: Market research and public opinion polling services

Main place of performance: NEDERLAND

NUTS code: NL

II.1.3 The notice involves

A public contract

II.1.5 Short description of the contract or purchase(s)

With this market consultation the Ministry of Foreign Affairs invites parties to contribute their thoughts to train, educate and share knowledge in the Dutch ICSR covenants process. Market parties are also invited to contribute their thoughts on the contracting form.

II.1.6 Common procurement vocabulary (CPV)

Main object

Main vocabulary: 80522000-9 (Opleidingsseminars)

II.1.7 Contract covered by the Government Procurement Agreement (GPA)

yes

II.1.8 Division into lots

no

II.1.9 Variants will be accepted

no

II.2 QUANTITY OR SCOPE OF THE CONTRACT

II.2.1 Total quantity or scope

The expert would undertake the following activities and provide the following deliverables in providing support to the Dutch government and the SER with regard to the ICSR covenants process:

A. Design and deliver three (3) initial capacity-building workshops for sector associations;

B. Design and deliver two (2) initial workshops for (a) government representatives and (b) CSO, trade union and other stakeholders;

C. Assist in the process of identifying participants and expert stakeholders for the initial capacitybuilding workshops;

D. Conduct preparatory interviews with selected participants for the various workshops.

E. Prepare brief written reports for each of the three initial capacity-building workshops for sector associations;

F. Provide expert ongoing advice and support to the Dutch government regarding its various roles in the ICSR covenants process;

G. Provide targeted support on a cross-sector basis to the multistakeholder engagement processes that should lead to ICSR covenants, as agreed with the Dutch government, including but not limited to: additional tailored workshops, comparative research and analysis, compilation and analysis of leading practices.

H. Help to shape and participate in the concluding conference in late 2016;

I. Consult with the Dutch government on a regular basis on all project activities and deliverables.

II.2.2 Options

no

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II.3 DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

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SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1 CONDITIONS RELATING TO THE CONTRACT

III.1.1 Deposits and guarantees required

-

III.1.2 Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them

-

III.1.3 Legal form to be taken by the group of economic operators to whom the contract is to be awarded

-

III.1.4 Other particular conditions to which the performance of the contract is subject

no

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III.2 CONDITIONS FOR PARTICIPATION

III.2.1 Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

-

III.2.2 Economic and financial capacity: Information and formalities necessary for evaluating if requirements are met:

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III.2.3 Technical capacity: Information and formalities necessary for evaluating if requirements are met:

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III.2.4 Reserved contracts

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III.3 CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1 Execution of the service is reserved to a particular profession

no

III.3.2 Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service

no

SECTION IV: PROCEDURE

IV.1 TYPE OF PROCEDURE

IV.1.1 TYPE OF PROCEDURE

Open

IV.1.2 Limitations on the number of operators who will be invited to tender or to participate

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IV.1.3 Reduction of the number of operators during the negotiation or dialogue

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IV.2 AWARD CRITERIA

IV.2.1 Award criteria

The most economically advantageous tender in terms of the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)

Criteria: Not applicable. This is a market consultation not a tender.

Description: You are invited to provide the information requested in the questionnaire as completely as possible. Your response must be submitted in English.

Requirements: -

IV.2.2 An electronic auction will be used

no

IV.3 ADMINISTRATIVE INFORMATION

IV.3.1 File reference number attributed by the contracting authority

3W-IMH/546

IV.3.2 Previous publication(s) concerning the same contract

no

IV.3.3 Conditions for obtaining specifications and additional documents

Time limit for receipt of requests for documents or for accessing documents: 16/03/2015 12:00

Payable documents: no

IV.3.4 Time-limit for receipt of tenders or requests to participate

16/03/2015 12:00

IV.3.5 Date of dispatch of invitations to tender or to participate to selected candidates

-

IV.3.6 Language(s) in which tenders or requests to participate may be drawn up

EN

Other: -

IV.3.7 Minimum time frame during which the tenderer must maintain the tender

-

IV.3.8 Conditions for opening tenders

Date: -

Place: -

Persons authorised to be present at the opening of tenders: no

SECTION VI: COMPLEMENTARY INFORMATION

VI.1 THIS IS A RECURRENT PROCUREMENT

no

VI.2 CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS

no

VI.3 ADDITIONAL INFORMATION

This is a market consultation not a tender. Check the consultation document for specific information.

VI.4 PROCEDURES FOR APPEAL

VI.4.1.1 Body responsible for appeal procedures

URL: <http://www.rechtspraak.nl>

(Nederland)

VI.4.1.2 Body responsible for mediation procedures

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VI.4.2 Lodging of appeals

Precise information on deadline(s) for lodging appeals: -

VI.4.3 Service from which information about the lodging of appeals may be obtained

Ministry of Foreign Affairs (attn DJZ/NR), P.O.Box 20061, 2500 EB The Hague, Netherlands

(Nederland)

Telephone: +31 703485374

Email: djz@minbuza.nl

VI.5 DATE OF DISPATCH OF THIS NOTICE:

18/02/2015

ANNEX B: INFORMATION ABOUT LOTS

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