

Schedule 6B – Draft Call-Off Agreement (Framework Agreement)

This form is intended for requesting a quote under the Framework Agreement [enter number]. The Contractor must submit a quote to the Contracting Authority based on the terms and conditions of the Framework Agreement and this form.

The assignment shall not commence until the Contracting Authority has approved the Contractor's proposal in writing.

To be completed by the Contracting Authority:

1. General information

Contracting Authority	KB, nationale Bibliotheek
Contracting Authority Contact Person	...
Email address of Contracting Authority Contact Person	
Telephone number of Contracting Authority Contact Person	
Date:	

2. Description of Request for Change

Describe the assignment, including the deliverables

Request for Change name	
Request for Change description	
Deliverables	

3. Duration and schedule

Start date (preferred)	
End date (preferred)	
Term / duration of the assignment	
Key milestones / schedule	

4. Declaration of Compliance with the Terms and Conditions of the Framework Agreement

The Contractor declares that the proposal and the performance of the specific contract comply with all applicable terms and conditions set forth in the Framework Agreement and its accompanying Schedules.

5. Request for a Quote

KB kindly requests that you submit your proposal for the additional assignment by [date] at the latest.