

SUITABILITY AND MINIMUM REQUIREMENTS PROJECT MANAGEMENT

As referred to in sections 2.90 through 2.98 of the Dutch Procurement Act and Part IV of the European Single Procurement Document (ESPD))

INTRODUCTION

This document sets out the requirements imposed by the Contracting Authority for all Lots to determine whether a Candidate is eligible for admission to the DAS. To this end, Suitability Requirements are applied.

SUITABLE REQUIREMENTS:

1. Professional Experience

The Candidate must demonstrate that it can deploy project-based professionals who meet all the following requirements:

- At least 5 years of relevant professional experience in project-related roles, such as:
 - Project Leader / Project Manager;
 - Project Coordinator;
 - Project Support Officer / Project Officer;
 - Project Control, Planning, PMO or Reporting Specialist.
- Proven experience in performing activities that relate to one or more phases of the project lifecycle, such as:
 - Project preparation;
 - Project execution;
 - Project monitoring and reporting;
 - Project closure.
- Demonstrated ability to work within a defined project scope, timeline and set of deliverables, contributing to effective project delivery.

2. Technical and Professional Competence

The Candidate must demonstrate competence in at least two of the following areas:
coordinating project activities, workstreams or stakeholders;

- Supporting planning, scheduling, progress tracking or milestone management;
- Identifying, monitoring or reporting on project risks, dependencies and issues;
- Preparing or maintaining project documentation, reporting or dashboards;
- Supporting programme or portfolio activities (e.g. consistent reporting, governance meetings, PMO support);
- Contributing to process improvement within project or programme environments.

3. Organisational Context Experience

The Candidate must demonstrate experience in at least one of the following organisational contexts:

- Public or semi-public organisations;
- State-owned enterprises;
- Financial institutions, development finance institutions or comparable complex organisations;
- Organisations operating in an international or cross-border project environment.

MINIMUM REQUIREMENTS

4. Language Skills

The Candidate must have:

- Professional working proficiency in English (spoken and written);
- Knowledge of Dutch is an advantage but not mandatory, unless explicitly required in a Specific Assignment.

5. Professional Integrity and Independence

The Candidate must confirm that:

- The financial professional will operate independently and in accordance with applicable professional standards;
- The assignment will be performed without creating an employment relationship, in compliance with applicable legislation including the Dutch DBA Act (Wet DBA);
- No conflicts of interest exist that could affect the proper performance of the Assignment.

The suitability requirements may be verified at a later stage, including as part of a specific assignment in Phase 2.

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