

ADDITIONAL TENDER INFORMATION

1. TENDER PLATFORM

This Tender procedure will be conducted digitally and online through the TenderNed Platform. Various manuals are available on TenderNed. For questions relating exclusively to the functionality or technology of TenderNed, you can contact the TenderNed Service Desk on working days from 08.30 to 18.00 hours via 0800-TenderNed (0800-8363376) or servicedesk@TenderNed.nl.

2. COMMUNICATION

Communication regarding this Tender procedure will take place via TenderNed (www.TenderNed.nl). Contact person for this tender procedure is:

Contact person	Angela van der Sluijs
Second contact person	Ilona van der Kaaij
Department	Procurement
Telephone number	+31 (0)6 – 31675906
Address	Bezuidenhoutseweg 12, 2594 AV Den Haag

2.1 QUESTIONS IN RESPONSE TO THE TENDER INSTRUCTIONS

If you have any questions and/or comments in connection with the Tender Documents including the Appendices, as published on TenderNed, you must submit them no later than the date and time stated in the time schedule. Questions must be submitted in the "vraag en antwoord module" on the TenderNed platform.

Please do not send the questions in a separate file per message or mail. All questions will be recorded anonymously and answered by the Contracting Authority in a Q and A. This Q and A will be published via TenderNed on the date stated in the time schedule of the Tender Document. Questions will be visible to all candidates involved.

3. DOCUMENTS TO BE SUBMITTED

The Candidate must submit the following documents:

1. European Single Procurement Document (ESPD), signed by an authorised person
2. Extract registration Chamber of Commerce
3. Curriculum Vitae
4. Motivation letter

4. ASSESSMENT PROCEDURE

The Assessment Procedure consists of the following phases:

Phase 1 – Verification of completeness, validity and compliance with formal requirements

The procurement advisor will verify that all documents accompanying the Proposal have been submitted in accordance with the applicable terms and conditions and general provisions. An incomplete response may lead to exclusion. Submitting a conditional Proposal result in exclusion from the further Tendering Procedure.

Phase 2 - Verification of minimum requirements

This phase assesses whether the Candidate unconditionally meets all the minimum requirements. Only a Candidate that submits a Proposal unconditionally and without reservations is considered to have met the requirements. If the Candidate does not unconditionally meet all the requirements, it is excluded from the further Tendering Procedure.

Phase 3 – Evaluation of award criterion ‘best value for money’

The candidate’s response to the formulated Award Criteria will be assessed. The assessment of the Proposal will be based on the Award Criterion ‘best value for money’.

5. STANDSTILL PERIOD

The Contracting Authority has decided not to apply the 20-calendar-day standstill period, as provided for in Article 2.127 of the Dutch Public Procurement Act 2012. This decision is based on overriding urgency that makes it incompatible with observing the standstill period. The urgency arises from circumstances that are not attributable to the Contracting Authority and require the contract to be awarded and executed earlier. The urgency is related to “ensuring the continuity of critical services”. Applying the standstill period in this context would result in unacceptable delays with significant negative consequences for the business continuity. For these reasons, the contracting authority considers it justified, in accordance with Article 2.127(5) of the Dutch Public Procurement Act 2012, to proceed with awarding the contract according to the planning as mentioned in article 1 (page 3) of the Tender Document.

Let's build the sustainable markets of tomorrow together.

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