



Second Memorandum of Information relating to the European tender concerning the procurement of experts for the CBI project to promote sustainable production practices regarding improved water management and environmentally friendly dyeing methods in Bangladesh's Home Textiles craft sector

Date: 21 July 2025

In this second Memorandum of Information, the Contracting Authority provides answers to the questions raised and comments submitted regarding the above-mentioned European Tender. In addition, this Memorandum of Information is used to issue announcements. This second Memorandum of Information forms an integral part of the Tender Document (reference 202410042).

Announcements

Number	
1.	As stated in the Tender Document the deadline for the Tenderer to submit questions regarding this Tender Document, the Data Processing Agreement, and the Contract (including the general terms and conditions), as well as proposals for textual amendments to the draft Contract, was 23 June 2025 at 11:00 CEST. The Memorandum of Information was published on 7 July 2025. While no second Memorandum of Information has initially been planned, the Tendering Authority has recently received a few additional questions. In the interest of transparency and equal treatment, the answers to these questions are provided below.

Questions & Answers

Question	Subject	Question	Answer
1.	Submission	Also, could you please confirm whether it is required to apply for all five lots, or if we may choose to apply for one or more specific lots?	Tenderers are not required to apply for all five (5) lots and may instead choose to submit a tender for one (1) or more lots.
2.	Submission	In the tender document, in section 5.2. the quality criteria are described, which the system change	Your response to sub-award criterion 5.2.2 <i>Expertise in ecosystem development for systemic change</i>

		expert should fulfil. Especially 5.2.2 mention that the expert should describe which system changing strategy will apply, and asks to elaborate on potential solutions for one pathway. However, in annex 6, requirements for the system-change expert, the template does not include fields in which one should describe these potential solutions. In which form should these "quality criteria" be submitted? In an additional section added to the template of annex 2? Or in a stand-alone document?	must be submitted as a stand-alone document. Please ensure that you do not exceed the word amount limit as specified in the Tender Document. In addition, when uploading your Tender in TenderNed, please make sure that your submission is complete and duly signed. Tenderers are recommended to use the checklist provided in Section 7.3.15 of the Tender Document to ensure the completeness of their submission.
3.	Submission	I would like to apply as lead expert, and would like to collaborate with another expert who is very experienced and can support me in the process. She will be part of our consortium. Can I use her references/experiences in annex 2? And also in annex 6?	As outlined in annex 06, Tenderers are allowed to submit information for one (1) expert only. The inclusion of experience from any supporting expert in annex 06 is not permitted. Accordingly, the expert proposed in annex 06 must individually meet all the requirements as set out in annex 06. Failure to do so may lead to exclusion, as the assessment will be based solely on the qualifications and experience of the proposed expert.
4.	Submission	We seek clarification on the expected experience for the Expert for Lot 5: Local Business Coaching Implementation. As outlined in Section 3.7 of the tender document, the expert must meet the following requirements: 3.7.2: Minimum of two (2) years of experience in offering research support for project development and implementation in the HT craft sector or similar consumer industries within the last seven (7) years.	Experience in comparable consumer industries within Bangladesh will not be considered eligible for the assessment of core competencies. To demonstrate the required core competencies as outlined in paragraph 4.3.2 of the Tender Document, reference assignment(s) submitted under Lot 5 must include experience in the Home Textiles craft sector, otherwise your Tender does not fulfil this suitability requirement and will be excluded from the Tender Procedure.

		3.7.3: At least two (2) years of experience in delivering training and coaching to stakeholders within the Bangladeshi HT craft sector or similar consumer industries within the last eight (8) years. However, in Section 4.3.2: Reference Data (Technical Qualifications), the core competencies required for Lot 5 specify: Experience organizing logistics for projects for (semi)governmental or donor organizations in Bangladesh's HT craft sector. Experience with training and coaching in the HT craft sector. Unlike Section 3.7, Section 4.3.2 appears to require direct experience specifically within the HT craft sector, rather than allowing for similar consumer industries. Our query is: Will relevant experience in similar consumer industries within Bangladesh be accepted as eligible for assessment, or is direct experience specifically in the HT craft sector mandatory for Lot 5 reference assignment submission?	
5.	Submission	Would you please be able to enlighten us if we can apply the profile of one expert for several lots for the "CBI project to promote sustainable production	Yes, this is allowed. Tenderers are permitted to propose the same expert for multiple lots, provided

		practices regarding improved water management and environmentally friendly dyeing methods in Bangladesh's Home Textiles craft sector" tender? For example, Person A for Lot 1 and Lot 3. Is it okay to do so?	that the proposed expert meets the specific requirements for each respective lot.
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