

## **Appendix 2. Market Consultation Questions – Parking Meters**

The market consultation concerns a description of the possible assignment in the Municipality of Leiden: the supply, installation, and third-line maintenance of approximately 200 parking meters and the associated management system. Within Leiden there are about 330 parking meters. The assignment concerns the replacement of approximately 200 parking meters in the A and B zones of the municipality. The remaining approximately 130 parking meters are in the C zones of the municipality and were supplied by Taxameter Centrale B.V.

Before the municipality proceeds with the procurement process, it wishes to gain insight into the level of interest from the market in this tender. The information obtained will be used to determine how the tender will be structured, which requirements will be included in the Program of Requirements (PvE), and what the selection and award criteria will be.

Specifically, we would like to ask market parties the following questions:

### **Market and Procurement Strategy**

1. Are there aspects that the contracting authority should specifically consider in its tender to ensure optimal market functioning? If so, please describe them and provide your view.
2. Which selection criteria (requirements for the bidding company, such as certification or references) would cause you not to submit a bid, and how should the contracting authority address these to encourage your participation?
3. Which types of award criteria do you consider workable and realistic within this assignment, and which criteria would form a barrier to submitting a bid? Please explain why. In addition, we would like to hear about which qualitative aspects you, as a bidder, can best distinguish yourself.

### **Technological Developments and Innovation**

4. Which technological and market developments do you expect in the coming years regarding parking meters and paid parking in a broader sense?
5. What does your product portfolio for parking meters look like? Which additional functionalities can you already offer (proven technology)? Which additional components (hardware and/or software) are required to provide these functionalities compared to a solution without them?
6. Besides the options of purchase or service provision, do you have other possibilities? If so, what are they and what are their advantages and disadvantages?

### **Sustainability**

7. The municipality considers sustainability an important topic. What developments do you see in your market segment in this area, and how do you implement corporate social responsibility?
8. In the context of sustainability, the municipality also considers it important to look at reuse of goods. What possibilities do you see for the meters that the municipality wishes to replace?

### **Product Offering and Delivery**

9. Can you provide a brief outline of your organization (partners and client base) and relevant aspects such as: in which market segments are you specialized?
10. What is your average lead time for delivering and installing a parking meter?

### **Maintenance and Services**

11. How do you view the division of tasks regarding first-line, second-line, and third-line maintenance of the parking meters and the associated management system? Which specific tasks do you see as the responsibility of the contracting authority and which as the responsibility of your organization?
12. What do you consider acceptable response and repair times?
13. What contract duration for maintenance would you advise the municipality, and why?

### **Planning and Explanation**

14. Are you available to provide an oral explanation of your answers (physically or via Teams) on the dates indicated in the planning?

### **Other**

15. Which question do you feel is missing that could be important for the upcoming tender?
16. Are you interested in submitting a bid for this tender?

### **CPV Codes**

- 34926000-4 Parking regulation equipment
- 38700000-2 Time recording devices and similar equipment; parking meters
- 38730000-1 Parking meters
- 51214000-5 Installation services for parking meter equipment