



Market consultation
for
Replacement of research ethical review tooling
Tilburg University

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1 General

1.1 Contracting Authority

Tilburg University, unlike state universities, is a privately-run institution for academic education and research. Tilburg University currently has approximately 19.500 students and 2.500 employees. Students and staff are housed in 18 buildings on the campus.

1.1.1 Understanding Society

Tilburg University inspires its staff and students to contribute to the quality of the society of today and tomorrow. Tilburg University does so by training and educating young people into persons who are able to hold responsible positions in society, by offering lifelong and post-experiential education and by the results of our research. Tilburg University maintains intensive contact with society at regional, national and international level.

Tilburg University is rooted in the Christian and humanistic traditions of European culture. On that basis, with an open mind to other cultures and traditions, Tilburg University provides opportunities for academic practice, reflection and ideological beliefs. In all its academic fields:

- Economics and Business Studies
- Law
- Social and Behavioural Sciences
- Humanities
- Theology

Tilburg University strives to take a prominent position. In certain aspects, Tilburg University is one of the best in Europe and wants to expand this position wherever possible.

To keep Tilburg University in operation, a wide range of activities is needed. These are organized in seven divisions: Academic Services, Marketing & Communication, Human Resources, Finance & Control, Library & IT Services, Facility Services and Executive Services.

More information is available on the website of Tilburg University: www.tilburguniversity.edu

1.2 Intended tender

Tilburg University intends to issue a restricted tender procedure with multiple participants for the replacement of its current system supporting the research ethical review processes. The scope of the assignment includes the tender of software that facilitates at least:

- *Ethical review workflows across all faculties*
Interactive and collaborative workflows for structured procedures for submitting, assessing, and approving research ethics forms, tailored per faculty but harmonized across the university.
- *GDPR compliance and related privacy safeguards such as processing register*
Measures to ensure lawful handling of personal data, including documentation of processing activities and integration with DPIA and consent workflows.
- *Research data management processes*
Workflows for completing Data Management Plans, including support for templates, contextual guidance, version control, reuse of prior answers, and review functionality tailored to researchers and support staff.

The objective of this tender is to replace the existing tooling currently used to carry out these processes. The university aims to achieve this by acquiring a new system that is scalable, user-friendly, and suitable for use across all faculties of the university.

To prepare the tender documents, Tilburg University wishes to gather information from the market regarding:

- The usability of the university process in regard to the supplier's solution
- Available functionalities and modular options
- Pricing models and licensing structures
- Implementation timelines, onboarding strategies and migration options
- Hosting options (on-premise, cloud, hybrid)
- Legal and technical compliance, including GDPR, university policies and sustainability

This information will be collected through a questionnaire accompanying this document and will be used to define the final tender specifications.

2 Market consultation

2.1 Objective market consultation

The market consultation is being conducted in preparation for the tender for replacement of the current research ethical review tooling by Tilburg University. The objective of this market consultation is to obtain recent market information, enabling the tender to be organized in a targeted, efficient, and realistic manner.

2.2 Form market consultation

Tilburg University has drawn up a questionnaire (Appendix 1) for the purpose of the market consultation. Tilburg University would like to invite market parties to respond to the questionnaire in written digital form.

An internal summary will be made based on the answers you submitted in response to the questions posed by Tilburg University. The information obtained will be incorporated into the tender documentation if its relevance has been established.

2.3 Participation market consultation

If you wish to participate in this market consultation, you can submit your written response via TenderNed.

2.4 Compensation for participation market consultation

Market parties are not eligible for compensation for participating in this market consultation.

2.5 Communication

Communication regarding this market consultation will take place via TenderNed.

Contact person:

Rob van Kessel

Procurement Advisor

e-mail: via the TenderNed messaging module

2.6 Planning Market consultation

Action	Date
Publish document for market consultation	Friday 14 November 2025

Deadline for submitting written response for the questionnaire of the market consultation

Friday 5 December 2025