

Information Notice – Selection Guidelines

EU Tender: Ni-SCOPS 2 Program Evaluation Partner

Reference Number: TN 518805

No.	Chapter and page of the Tender Guidelines or annex to which the question refers to	Quote of the text in the Tender Guidelines of annex to which the question refers to	Is the question confidential? *	Question	Answer
1	Page 14 of Selection Guidelines (Section 4.1.3.) and information on TenderNed	<i>“The maximum budget for the total Assignment is €340,000 (inclusive of all taxes and additional costs).”</i> <i>“2.1.3 Value Estimated value excluding VAT: 340 000 Euro”</i>	No	Is the maximum 340.000 budget including or excluding VAT?	The maximum budget of EUR 340,000 includes VAT. That means the Proposals in the full proposal phase should be inclusive of VAT. Explanation: Section 2.1.3 incorrectly specifies the amount as ‘excluding VAT’ this should reading “including” VAT”. The tender system (TenderNed) system does not provide an option to select amount inclusive of VAT.
2	Page 17 of Selection Guidelines (Section 5)	<i>“Expression of interest (8 pages max) with the following details: (...)”</i>	No	Is it possible to change elements of the submitted EoI (e.g. team composition) in the full proposal? Circumstances might change between submitting the Expression of Interest and writing the full proposal.	Yes, it is possible to change elements such as the team composition, but please note that the full Proposal (including the characteristics of team members) will also need to meet the criteria specified now under ‘Grounds for Exclusion’ (6.2), the ‘Suitability

					<i>requirements'</i> (6.3) and the ' <i>Additional Selection requirements'</i> (6.4).
3	Page 9 of Selection Guidelines (Section 3.2.3)	<i>"This includes the work in the Palm Oil producing countries (...) of the Programme itself".</i>	No	Do you expect the Evaluators to conduct field visits and data collection ('fieldwork') in all the Palm Oil producing countries (Colombia, Ghana, Nigeria, Indonesia and Malaysia)?	Yes, we expect that field visit(s) and local data collection will be part of the work that the Consultants will include in their approach. Preferably, the Consultant will have a locally present team member for this kind of work. Please note that for a large part, the selected Consultant will be able to make use of field-level data that is collected by IDH, Solidaridad, the NRPs or other local partners in the Project.