

Memorandum of Information



Tender: Feasibility Study for Urban Mobility in Abidjan, Ivory Coast

Date: 3 September 2025

Questions asked during the information session of 20 August 2025 are included in the Q&A below. The slides are uploaded in TenderNed.

Nr.	Question	Answer												
1	Could you please confirm whether the indicated budget, as referenced in the ToR/RFP, should be considered a fixed ceiling or an indicative estimate? And that proposals exceeding this ceiling will be excluded?	The maximum budget for this assignment is €900.000, excluding VAT. Bids exceeding this maximum budget, will be excluded from the Tender Procedure. Please also refer to section 4.5 of the Tender document and section 1.4 of the Program of Requirements.												
2	Will you consider moving the deadline for submitting proposals forward? We believe the remaining time between the questions being answered and the deadline is too short for a good quality proposal.	<p>The deadline for submitting proposals is extended to 26 September 2025, 10:00 AM. The time schedule has been updated accordingly in TenderNed:</p> <table border="1" data-bbox="1178 565 1728 727"> <thead> <tr> <th>Process steps</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Deadline for submitting Proposals</td> <td>26 September 2025, 10 AM</td> </tr> <tr> <td>Send Award Decision</td> <td>8 October 2025</td> </tr> <tr> <td>Verification meeting</td> <td>Wk 42</td> </tr> <tr> <td>Expiry of stand-still term</td> <td>28 October 2025</td> </tr> <tr> <td>Contracting</td> <td>3 November 2025</td> </tr> </tbody> </table>	Process steps	Date	Deadline for submitting Proposals	26 September 2025, 10 AM	Send Award Decision	8 October 2025	Verification meeting	Wk 42	Expiry of stand-still term	28 October 2025	Contracting	3 November 2025
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3	We understand the requirement for a consultant certified under ISO 9001:2015. However, we would like to question the relevance of the ISO 27001:2013 certification, which pertains to information security management systems, in the context of a study that does not involve IT systems. Could this requirement be reconsidered or removed?	This certification goes beyond information security management systems, as it focusses on protecting all valuable information within an organisation, regardless of whether it is stored digitally or physically. An ISO 27001 or equivalent to these standards is required. This means that a Tenderer meets this requirement when it has i.e. a policy and procedures in place in order to protect valuable information as listed in section C of Appendix 1 - Suitability requirements.												
4	The RfP specifies that the maritime civil engineer must have at least 10 years of experience in the conceptualization, construction, and supervision of maritime infrastructure for public transportation. However, the expertise required to design infrastructure for freight transport is largely similar. Would it be possible to broaden the requirement to: "10 years of experience in conceptualization, construction, and supervision of maritime infrastructure"?	The expert position requirement should be interpreted as needing to have minimum of 10 years of experience in conceptualization, construction, and supervision of maritime infrastructure for passenger transport.												
5	In the Program of Requirements document, RS8 mentions that a disbursement plan must be provided. Could you please clarify what is meant by a "disbursement plan" in this context? Are you referring to a payment schedule?	The disbursement plan is the payment schedule by which IIPP disburses payments to the contractor. A proposal of this payment schedule is presented in article 3.6 of the draft agreement.												
6	Will the preliminary analysis of E&S impacts (page 15 of the ToR) cover all sites, only those selected following the technical study, or just the final chosen site?	At this stage, we do not anticipate that a precise selection among the identified sites will have been thoroughly carried out. Therefore, the preliminary analysis should be a quick scan of all sites, identifying future challenges and specificities that will be further analyzed. However, if certain sites are excluded by then, in agreement with AMUGA, it will not be necessary to include them.												
7	Appendix 3 mentions as a budget 1.000.000 euro (excl VAT), Appendix 5 mentions 900.000 euro. Can you confirm the budget is 900.000 euro?	The maximum budget for this assignment is €900.000, excluding VAT. See our answer to question 1.												
8	Can you confirm which of the quoted prices mentioned in RT2 in appendix 5 is used to assess and rate the financial bids?	The financial bids - and therefore the Award Criterion 'Price' - will be assessed excluding VAT.												
9	In RCT4 in appendix 5 specifies for expert position 2 'Maritime civil engineer' that the person should have a Minimum 10 years' experience in conceptualization, construction and supervision of maritime infrastructures for public transportation. As maritime public transport is rare, can this be interpreted as maritime infrastructures for passenger transport?	The expert position requirement should be interpreted as needing to have minimum of 10 years of experience in conceptualization, construction, and supervision of maritime infrastructure for passenger transport.												

10	In RS2 in appendix 5 second bullet it is mentioned that an ESMP/CGES is required. In our view, a CGES is the equivalent of an ESMF (environmental and social management framework) instead of an ESMP (environmental and social management plan). It is unusual to write an ESMP (PGES in French) before the ESIA has been completed, normally the ESMP/PGES is written after completion of the ESIA. Could you please confirm that in the second bullet you request an ESMF/CGES?	The requirement in RS2, Appendix 5 second bullet point refers to the TOR deliverable CGES (<i>Cadre de Gestion Environnementale et Sociale</i>), Environmental and Social Management Framework.
11	RT6 in appendix 5 specifies "If the Contractor submits a statement from the tax inspector within 30 days of the award of the Contract that specifies that a different VAT rate applies, then the contract price will be increased to include the applicable VAT rate." This supposes the tax inspector is willing and able to provide such a statement within the 30-day timeframe.	Yes this interpretation is correct. The clause assumes that the Contractor is able to obtain the statement from the tax inspector within the specified 30-day period. If such a statement is provided, the contract price will be adjusted accordingly.
12	Can you also confirm this budget excludes the costs of topographical, bathymetric and hydraulic surveys (as described in Appendix 5 and Appendix 3 section 3.3.2 of the ToR).	Per RP4 in Appendix 5, The Contractor must submit a market-based price estimate for topographical, bathymetric and hydraulic surveys in tab 4 of the Price Sheet (as described in section 3.3.2 of the ToR). The Contracting Authority will request a quotation based on this price estimate as soon as there is more clarity on the required number of surveys. This price estimate is not included in your total price offer (tab 1 of the Price Sheet) and will therefore not be included in the assessment of the Award Criterion 'Price'.
13	We noticed the presence of a "Dossier DAO" in the list of deliverables listed in section 4 of the ToR (appendix 3) and in RS2 in in appendix 5. The drafting of the "DAO" for a PPP project is a major undertaking usually carried out after the go/no-go decision and entrusted with a Transaction Advisor (TA), which would also include a legal team. In order for us to avoid possible duplication of efforts and assess the feasibility of the proposed budget, could you please clarify whether Invest International and/or local authorities are planning to appoint a TA after the feasibility study and if so, what would be the scope of their involvement?	Per the TOR, the required relevant deliverable is to provide a procurement plan and specification/planning of additional activities that would be required for a full tender dossier and FIDIC Yellow Book for infrastructure implementation. If PPP is identified as an option, this will be further developed through another technical assistance beyond scope of this assignment.
14	Can you specify the level of detail required for the specifications for additional activities required for a DAO and FIDIC Yellow Book as required in section 3.4.1 of the ToR (appendix 3)?	The Tenderer should propose an approach for the requested deliverable based on experience and their expectation for the next steps and needs of the studies/DRIVE project.
15	Is it understood correctly that in accordance with section 4 of the ToR (appendix 3) we are required to develop our own Terms of Reference (ToR) for the Environmental and Social Impact Assessment (ESIA) for the project, which we subsequently execute as part of the work required in section 3.4.3 of the ToR (appendix 3)?	Per the Terms of Reference in Appendix 3, including sections 4 and 5, the Contractor is required to develop the Terms of Reference for the ESIA as one of the deliverables of the project.
16	Should the proposal be provided in English or in French?	Your proposal must be submitted in English.
17	Will there be working space available at the office of AMUGA?	This is not an option.
18	How strict is the maximum number of pages? How should we deal with images, tables, etc.	Please annex images, figures, tables, etc. as much as possible. If an image covers a specific section of the page, it will not be counted toward the maximum number of pages.