

## European Tender Procedure Plush Animals Museum Shop Naturalis

### Memorandum of Information

31 January 2025

#	Reference	Question	Answer
1	Program of Requirements, requirements 6.	For some of our most realistic animals we use high end acrylic plush material, which is until now, not available in recycled form. But all these animals are of course still filled with 100% recycled filling material to make it most sustainable as possible. We therefore ask for the approval to add some items to the Basic Assortment proposal, that do not match Requirement 6 of Appendix E	<p>You are allowed to include a maximum of 5 items in the Basic Assortment that are made of acrylic plush material, provided that the filling fully complies with requirements 6 and 7 of the Program of Requirements. You must state in the description of the item that the product in question is partly made of non-recycled acrylic.</p> <p>However, for the assessment of <i>Award criterion Quality 4 - Range of Assortment Relevant to Naturalis</i>, only the plush animals that fully comply with the Program of Requirements will be taken into account.</p>
2	Program of Requirements, requirement 6.	This requirement states that 95% of the plush toys need to be made of recycled polyester, wool, cotton and/or granulate. Would that be 95% of the volume or the weight of the plush animals?	95% of the <b>weight</b> of each individual item needs to consist of recycled polyester, wool, cotton and/or granulate.

3	Appendix D	In the proposal for the Basis assortment, we are required to state the minimum order quantity. How do you evaluate the minimum order quantity?	We do not evaluate the minimum order quantity. We expect you to state your normal minimum order quantity (M.O.Q.) for each item, so it is clear for what order quantity the price you offer is valid.
4	Invitation to Tender, paragraph 4.1	We understand that you intend to have framework agreements with three parties, but that only one party will be the supplier of the entire basic assortment. Is that correct?	<p>Yes that is correct.</p> <p>After two years the 3 parties will be asked to make a new proposal for the Basic assortment (if Naturalis decides to extend the framework agreements), so all parties will again have the chance to become the supplier of the basic assortment for the following two years.</p> <p>In addition to the Basic Assortment, Naturalis can ask the three parties to make a proposal for Specials (for example when we have a temporary exhibition with a specific theme).</p> <p>And finally, Naturalis can place orders for plush animals directly to each individual party up to a maximum of € 15.000 (VAT excl.) per year.</p>
		<b>END</b>	