



ÉTABLISSEMENT
EN GESTION DIRECTE



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Agence pour
l'enseignement français
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**AGENCE POUR L'ENSEIGNEMENT FRANÇAIS A
L'ÉTRANGER**

LYCEE FRANÇAIS VAN GOGH DE LA HAYE

BTC
Bidding Terms and Conditions

OPERATION:

***Attic conversion of the French Lycée Vincent van Gogh
located in Amsterdam, Rustenburgerstraat 246***

Deadline for submission of tenders :

April 10th 2025, 12:00CET

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ARTICLE 1.

PURPOSE

This consultation concerns the award of a contract to **carry out the compliance work of the attic conversion of the French Lycée Vincent van Gogh located in Amsterdam, Rustenburgerstraat 246.**

ARTICLE 2.

CONDITIONS

This contract is a public work procurement dealt under an adapted procedure in accordance with the provisions of Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on the award of public contracts. This contract is a framework agreement with a single beneficiary.

In order to maintain the consistency of services, the contract is awarded in the form of a single lot, concluded with a single assignee. Indeed, devolution in separate lots would make it technically more difficult to perform the services provided for in the contract.

It is concluded without a minimum amount and with a maximum amount € 800.000 ex. VAT.

ARTICLE 2.1.

EXECUTION

The works can start on – **June 30th 2025** and must be finished on **October 31st 2025**.

ARTICLE 2.2.

MODIFICATION

The client reserves the right to make, at the latest seven (7) days before the deadline set for the submission of tenders, minor modifications or additions to the consultation file. The candidates will then have to answer on the basis of the modified file without possibility of complaint on this subject.

If during the study of the file by the candidates, the deadline set for the submission of tenders is postponed, the previous provision is applicable depending on this new date.

ARTICLE 2.3.

VARIANTS AND OPTIONS

There are no variants or options.

ARTICLE 2.4.

VISIT

A site visit is possible on **March 11^h or March 13th 2025**. You should then make a request by sending an email to Frederick Pöll – f.poll@fbpa.nl and Thomas Guenot – t.guenot@lyceevangogh.nl, no latest than **March 5^h at 12:00 CET**.

Knowledge of the site by each tenderer is compulsory in order to be able to submit an offer.

ARTICLE 2.5.

VALIDITY

The period of validity of the offers is **120 days** from the deadline for submission of the offers.

ARTICLE 3.

OFFER

The consultation file can be downloaded by each candidate on the site of the French Lycée Vincent van Gogh in La Haye <https://lfvvg.com/marches-publics/> or via the Dutch public procurement platform Tenderned <https://www.tenderned.nl/cms/nl>

This consultation file is made up of the following documents:

- a Bidding Terms and Conditions (BTC)
- a Special Terms of Contract (STC)
- a Pledge of Commitment (PC)
- the Technical Description / Technische Omschrijving BV 672 including all appendixes as mentioned in the document list of the TO
- an ESPD (European Single Procurement Document)

ARTICLE 3.1.

COMPOSITION OF THE OFFER

All tenderers will have to produce a complete file including the following documents:

- a detailed quotation of the works, as specified in the TO document
- a vision document (max 3 A4) explaining the approach to the works, a detailed proposal for planning and phasing of the works from start-up to delivery and the approach to working in school environment (ie safety and schedules)
- reference projects (max 4 A4) showcasing their experience with similar projects (renovation, attic reconversions, school renovation, etc)
- the Pledge of Commitment (PC) dated and signed,
- the Special Terms of Contract (STC) dated and signed,
- a signed ESPD (European Single Procurement Document)

ARTICLE 3.2.

CHOICE

The winner is determined on the basis of the offer submitted and any details requested by the client. The Contracting Authority may, if it so wishes, freely enter into negotiations with the candidate (s) who have submitted the most economically advantageous offers.

- Criterion n ° 1- Price (45%) proposed, assessed according to the amounts indicated in the quotation

For the budget there is a maximum of 45 points. The formula for calculating the points is candidate bid/ lowest bid * 45.

- Criterion No. 2- Technical value of the offer (45%), assessed based on the vision document according to following subcriteria:

–Method and Approach of the Work : A detailed proposal outlining how the work will be carried out. This takes into account the nature of the assignment, the technical and logistical requirements, and any specific considerations that may impact execution.

– Work Planning A concrete and realistic schedule detailing the different phases of the work and delivery deadlines. This schedule considers the most efficient use of the school calendar, holidays, and other important school activities. Additionally, the planning addresses the best times for heavy or noisy work to minimize disruptions to school activities.

–Collaboration with the School and Working in a Child-Sensitive Environment

A vision for collaboration with the school and relevant stakeholders, describing how communication and coordination will take place. It also considers working in an environment with children, ensuring safety, minimal disruption, and a child-friendly approach.

For the technical value offer there is a maximum of 45 points distributed as follows : each subcriterion receives a maximum of 15 points based on the quality of their response, with points being distributed as such :

- Excellent 15 points
- Good 10 points
- Sufficient 5 points
- Insufficient 0 points

• Criterion n ° 3- Experience (10%), assessed according to the reference projects submitted and the company's shown ability to produce excellent results in similar or related conditions.

For the references there is a maximum of 10 points based on relevance of the submitted projects, with the following distribution :

- Good 10 points
- Sufficient 5 points
- Insufficient 0 points

There is a maximum total of 100 points.

ARTICLE 4. CONDITIONS FOR SENDING AND SUBMITTING OFFERS

Offers will only be submitted electronically to the following addresses :

- provisieur@lyceevangogh.nl
- daf@lyceevangogh.nl
- t.guenot@lyceevangogh.nl
- maria.ionescu@gmail.com

These offers must reach their destination before the date and time limit indicated on the cover page of this document.

An electronic acknowledgment of receipt will be sent to tenderers.

Offers received after the fixed deadline date and time will not be accepted.

ARTICLE 5. ADDITIONAL INFORMATION

Any additional technical information necessary for the preparation of offers can be requested **up to and including March 21st 2025** by sending a mail to Frederck Pöll at f.poll@fpba.nl.

Answers on all the questions will be provided simultaneously in an overview document on **March 28st 2025**.