



Overview of questions asked during information session 'Kenya WEE' - 202308104

Date: 22 February 2024

Below is a summary of the questions asked during the information session on 21 February 2024. The full session can be viewed back via <https://youtu.be/hoh1avIk1HM>.

#	Question	Answer
1.	I have not yet been able to access the full tender document.	The tender documents are accessible via https://www.tenderned.nl/aankondigingen/overzicht/326157. We can support you in using TenderNed for the following tasks: - the registration of your company or organisation in TenderNed; - viewing and sending messages; - down- and uploading documents; - submitting your tender. The costs for this support are paid by the Contracting Authority and is free for applicants. If you would like to use this support, please send an email to services@cbi.eu. In your email, use the subject 'tender support for WEE project Kenya'.
2.	Can a consortium firm apply for Lot 1 and Lot2 in the same tender proposal or different proposals are needed?	For each lot a separate tender (proposal) is needed.
3.	if the consultant has experience of their own and now are part of the tendering firm, do they have to sign the ESPD? since they are referencing the work done as individual and not the company.	Employees do not have to sign an ESPD. Not even if the experience in question predates their employment.
4.	is there a deadline to request for the support for Tender Ned?	There is no deadline for requesting support but the Contracting Authority urges all potential tenderers to do this immediately or at least as soon as possible. Timely submission of your proposal is your responsibility.

#	Question	Answer
5.	For the verification sessions you said we should be available all day, does each organization have a slot and how long is an organization slot?	At this moment we do not know how many and which tenderers will submit an offer. Therefore, it is not possible to communicate specific time slots. Each tenderer should have their relevant experts available both whole days (10+15 April). We inform you as soon as possible, most likely 28 March, which slot you are scheduled in.
6.	For the Verification Session(s) - is it in person or virtual?	The verification session will be via Microsoft Teams.
7.	What currency should our budgets be submitted?	You have to give your daily rate in Euro's (EUR).
8.	Do bidders have to be registered in Kenya or can be non-Kenya registered entities?	Tenderers do not have to be registered in Kenya.
9.	Will there be a requirement for a breakdown of the rate, or the lumpsum is sufficient?	The daily rate you submit does not have to be specified.