

2nd Memorandum of information European tender services aimed at Contributing to increased water efficiency and biodiversity conservation in the Colombian coffee sector (202308003)

Date: 8 May 2024

In this memorandum of information (2nd), the contracting authority provides answers to the questions asked and remarks posted in the context of the above-mentioned European tender. This memorandum of information forms an integral part of the tender document.

	Question	Answer
1.	As mentioned before, FNC and Cenicafe, its research branch, have developed technologies for wastewater management in coffee farms and implemented a pilot in the Frio and Sevilla watersheds of the Ciénaga, but have been unable to update them to the current legal standards and realities (climate change, cultural traditions, etc.) of the CGSM territory, and to the particular needs of the Fundacion and Aracataca watersheds where the GEF and PfW projects will focus.” What are these particular needs and how do these differ from the needs in the Frio and Sevilla watersheds?	It is important to carry out an initial diagnosis of the technological progress of the farms in the area and in this way propose an alternative (of those currently endorsed by the FNC) according to: characteristics of the area, its needs, access to technical assistance, etc. negative environmental impacts that are being generated, among others. Investigating the other initiatives in the region is part of Project Activity 1 and 2.
2.	The client indicates that the consultant is expected to participate in a steering committee and a technical committee with participation from several key stakeholders. Does the client expect the consultant to take the lead in organising these committee meetings?	The steering committee is associated with the GEF project. Participation and/or contributions to that steering committee are expected by the Contractor. It is not required to take the lead in organizing the steering committee.
3.	The client requires the consultant to do field visits to several coffee farmers and apply surveys. Can the client elaborate on the amount of surveys expected within the scope of the assignment? Is there a minimum number of surveys that need to be performed?	The Contractor is required to perform the activities and reach the deliverables as defined in the Tender Document and may decide on the number and working methods of the surveys in order to align with that requirement.

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4.	The client indicates that they will have a go/no-go evaluation on the deliverables 3a and 3b. Can the client elaborate on their evaluation procedure during this phase?	This is elaborated on page 14 of the Tender Document. No further information on the evaluation procedure is currently available.
5.	Please clarify in how far the 2,500 USD of contribution by GEF is to be considered in the budget for the pilot project.	This should not be considered as budget for the pilot project, as the pilot itself should be developed independently from the GEF-funded activities.
6.	Is it correct to assume that the ecological and cost-benefit analysis is to be based on preliminary results (after the first seven months, the duration of the project pilot phase) of the monitoring and evaluation of the pilot initiated and funded under this PfW project, and the additional four pilots to be funded under the GEF project?	This is correct. Further information on the requirements for continuation can be found under Project Activity 5.
7.	Contracting period: Is it correct to assume that the project planning shall be made for a 9 + 7 month period (3 months for activity 1, 6 months for activity 2 &3, followed by no/go decision and then 7 months of implementation phase).	The contract period is described in paragraph 2.6 of the Tender Document. The first unilateral extension of 9 months refers to the execution of Project Activities 4 and 5, after the go-decision.
8.	Is it correct to assume that the EUR € 80,000.- that has to be reserved for the pilot (including monitoring equipment) concerns one pilot location, and not the four additional pilots to be initiated under the GEF project?	That is correct.
9.	Can a subcontractor participate in multiple consortia, with the same proposed project team members?	If you cannot carry out the assignment independently, you can set up a collaboration with other organisations. There are two ways in which you can submit a Tender in collaboration: 1) As a consortium in which each member of the consortium is jointly and severally liable for the fulfilment of the obligations arising from the

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		Tender as well as the fulfilment of the Contract. 2) In a principal contractor-subcontractor structure in which the Contractor is liable for the fulfilment of all obligations, including the obligations that will be subcontracted. It is not allowed to submit multiple times as a consortium partner, but it is allowed to submit multiple times as a subcontractor (also with the same team members). Please see par. 7.3.17 of the Tender Document for more information.
10.	If the offer is lower than 262.500 euros but the offer comes with a in-kind contribution then how would the points be awarded?	The maximum amount of to be earned points regarding the total price criterion is 10 points.
11.	Is FNC/CENICAFE a counterpart for the winner of the tender or could/should they be included as member of the consortium of a proposal.	These entities are a key counterpart organization and cannot be considered as a consortium member.
12.	Can you provide documents or products related to the GEF project?	Background documents relating to the GEF-project may be downloaded here https://bestandendelen.pleio.nl/?s=download&token=ab8ba541-f4a9-4efd-b3f1-709423f30256 The Contracting Authority does not expect a full evaluation / incorporation of the information from these documents in the proposal, as particularly Project Activity 1 aims to build a relationship with the GEF-

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		executors and ensure incorporation or up-to-date information.
13.	Can you provide the secondary information mentioned on the first paragraph?	Collecting the secondary (existing) information should be done by the Contractor as part of the project execution.
14.	Is there a proposal template available for this call? If so, could you please let us know where to find it?	Templates are only available for the Financial Proposal, Appendix 2 and for the Reference Assignments, Appendix 6. Besides this you also have to fill in the ESPD, Annex 1.
15.	As a proposed subcontractor of a tenderer, can an organization participate in multiple consortia team? If so, can the proposed team members for the specific job to be subcontracted be the same in the tenders of various organizations?	See the answer to question 9.