



Second Memorandum of Information European tender 'Services of a Knowledge partner for the Knowledge component assignment of the Reversing the Flow programme'

Date: 28 September 2023

In this Second Memorandum of Information, the Tendering Authority provides answers to the questions asked and remarks posted in the context of the above-mentioned European tender. This Memorandum of Information forms an integral part of the Tender Document "Invitation to tender in accordance with the European open procedure for the procurement of Services of a Knowledge partner for the Knowledge component assignment of the Reversing the Flow programme", reference 202306120, dated 28 August 2023.

Question	Chapter/Paragraph from Tender Document/Annex	Question	Answer
1.	Tender document RtF	Relationship resources and scope of work: The tender lays out a clear scope of work (3 work packages), to be covered by 200K per year across 5 countries. This means that the knowledge component can invest/spend up to 40K per country per year. Can RVO highlight their rationale for budget allocation versus the scope of the work in the tender?	The tender does not indicate an equal budget allocation per year and/or per country and/or hub. In some years more budget may be spend, while other years the budget could be lower depending on the demand, risks and opportunities. Hubs will also have different needs. Several activities can be offered as joint activities serving multiple hubs/actors. The tenderer can propose how he thinks the budget can be spend most efficiently and effectively.
2.	Tender document RtF	a) - If the intention of the tender is to 'reverse the flow' as in decolonizing international development, can RVO highlight its rationale for issuing this scope of work as a tender with 1-2 lead applicants and their partners? b) - Instead of having 1-2 main applicants, can the submission be on behalf of a strategic partnership of local and international organizations that each play to their comparative strengths? A strategic partnership would allow for differences in power	a+b) This tender is open for any form of tendering: single tender and in collaboration with other organizations (see sections 7.3.17 and 7.3.18 of the Tender Document). It is up to the Tenderer if he wants to collaborate with other organizations and if so, with whom. See also the answer to question 4, first block of the First Memorandum of Information.

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		and perception to be made explicit and to be discussed transparently, thereby contributing to a paradigm shift in international development.																	
3.	Tender document RtF, time schedule deadline dates	The time indication 12:00 am used for some deadline dates are confusing, as this may mean both 12 noon and 12 midnight. Would you be willing to answer our question 40 in this round of answers? Q40 was probably sent after 12 noon...	The deadline for submitting the proposal is 10 October 12.00 CET noon (Dutch time noon). In the First memorandum of Information we have only answered questions submitted before the closing date noon time. Questions submitted after noon time are part of this Second Memorandum of Information. See also the answer to question 18 first block of the First Memorandum of Information.																
4.	Budget	How will exchange visits (e.g. with other programs, between Hubs, etc) be funded (e.g. by RVO, by Hub)? Or is it required to include this in the knowledge component budget?	Exchange visits have to be funded out of the budget available for every phase. In addition, every hub budgets for their own participation in a yearly joint exchange. The hosting hub will be compensated for the logistical costs of hosting by RVO.																
5.	Budget	If the hourly rate for the consultant / expert is lower than 55 Euro/hour would this then imply higher than 10 score?	No, a lower rate than EUR 55,00 will not lead to a higher score than 10 points. Tendering Authority has revised the table in section 5.5 of the Tender Document as follows (see yellow marked text): <table><tr><th>Hourly rate consultant / expert excluding VAT (and including all local taxes and other costs)</th><th>Awarded points</th></tr><tr><td>≤ € 55,00</td><td>10 points</td></tr><tr><td>€ 59,00</td><td>8 points</td></tr><tr><td>€ 63,00</td><td>6 points</td></tr><tr><td>€ 67,00</td><td>4 points</td></tr><tr><td>€ 71,00</td><td>2 points</td></tr><tr><td>€ 75,00</td><td>1 point</td></tr><tr><td>> € 75,00</td><td>the Tender is set aside and excluded from in the tendering procedure.</td></tr></table> Therefore it is allowed right now to offer a rate lower than EUR 55,00 in annex 10 Price and rates.	Hourly rate consultant / expert excluding VAT (and including all local taxes and other costs)	Awarded points	≤ € 55,00	10 points	€ 59,00	8 points	€ 63,00	6 points	€ 67,00	4 points	€ 71,00	2 points	€ 75,00	1 point	> € 75,00	the Tender is set aside and excluded from in the tendering procedure.
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6.	Annex 02 - Reference Assignments	is there a required minimum amount of references?	Section 4.3.2 of the Tender Document describes what is applicable for reference assignments: You may not provide more than one reference for each core competence. If a single reference testifies to multiple key competences that comply with the applicable requirements, then you can use the same reference for these different key competences. (see grey shaded box on page 41 of the Tender Document).
7.	Annex 02 - Reference Assignments	Can more than one reference be considered for a given Key Competence area?	No, see the grey shaded box on page 41 of the Tender Document: "You may not provide more than one reference for each core competence. If a single reference testifies to multiple key competences that comply with the applicable requirements, then you can use the same reference for these different key competences."
8.	Annex 02 - Reference Assignments	How are the reference assignments evaluated (criteria) and scored?	In this tender (which is a tender according to the open European procedure and therefore different from the previous tender which was ended) reference assignments are not scored and not evaluated by criteria, but by binary review. The key competence mentioned is a requirement which you have to meet. Tendering Authority checks the asked for information in Annex 2 "Reference assignment" and decides if the description testifies the particular key competence asked for or not.
9.	Curriculum Vitae	Is there are required format for the Curriculum Vitae to be submitted?	No, there is no required format for the CV's to be submitted.
10.	Curriculum Vitae	If, and how are the CVs of the proposed team evaluated and scored?	The CV's are part of the first award criterion "Plan of Action" (see section 5.2.1). The sixth bullet on page 43 of the Tender Document in the grey shaded area states: "Proposed team of experts to implement the assignment: a list of names, positions and relevant knowledge, experience and competencies of the members of the teams in concise cv's. Also describe and specify the intended distribution of tasks/roles of the experts in the assignment. The evaluation/assessment is described on page 44 of the Tender Document, see bullets 7, 8 and 9: - "The extent to which the proposed team features expertise and competencies to fit this assignment, meets the requested requirements (paragraph 3.1 of the Tender Document; - The arrangements the Knowledge partner has made for backstopping of team members, especially for the French and

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			Arabic speaking team members; - The extent to which the intended distribution of tasks/roles of the experts in the assignment is complete, clear, specific and relevant. Considering the objectives and approaches of the programme, assignment of tasks to local team members will be awarded with more points."
11.	Curriculum Vitae / Proposed team	Will the proficiency of languages such as Amharic and Bengali/Bangla in the proposed team lead to a more favorable evaluation of the team?	Yes, this will lead to a more favourable evaluation of the team. Though these local languages are not obligatory, relevant additional/local languages will be considered as added value and will be awarded with more points.
12.	Terms of Reference	The ToR refers to influencing the humanitarian aid funding system, but Annex B work package does not specify this (suggesting a wider scope for influencing). Will it be only about influencing the modalities for humanitarian aid?	In this tender there is no ToR present. Chapter 2 of the Tender Document contains the description of the assignment. The answer therefore will be given in relation to chapter 2 and Annex B. The aim of the assignment is also to influence the development aid funding. This result area is covered in Annex B under Work Package 2 component iv. Since water security and climate adaptation programmes, as addressed in the Reversing the Flow programme, are considered long term development, we speak about development aid funding. We don't speak about humanitarian aid funding as this refers more to immediate emergency aid.
13.	Question 18 First Memorandum of Information	Is there a new update for table 1 in this Memorandum of Information?	No, the update Annex 1 belonging to the First memorandum of Information is still valid.