

CONTRACT NOTICE

Services

Directive 2014/24/EU

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESSES

Official name:

RIS on behalf of Ministry of Foreign Affairs

National ID:

50555596

Postal address:

Rijnstraat 8

Town:

Den Haag

NUTS code:

NL

Postal code:

2515 XP

Country:

NL

Contact person:

Rob Ottolander

Telephone:

+31 707585678

E-mail:

Rob.Ottolander@rijksoverheid.nl

Fax:

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Internet address(es)

Main address:

<http://www.government.nl/ministries/bz>

Address of the buyer profile:

-

I.2) JOINT PROCUREMENT

-

I.3) COMMUNICATION

The procurement documents are available for unrestricted and full direct access, free of charge, at:

http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=370945&B=CTMSOLUTION

Additional information can be obtained from

the abovementioned address

Tenders or requests to participate must be submitted

electronically via:

http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=370945&B=CTMSOLUTION

to the abovementioned address

I.4) TYPE OF THE CONTRACTING AUTHORITY

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5) MAIN ACTIVITY

- General public services

SECTION II: OBJECT

II.1) SCOPE OF THE PROCUREMENT

II.1.1) Title

BZ EA Modernisation of Employment Conditions for Local Employees (MECLE)

Reference number: 201865003.001.082

II.1.2) CPV code(s)

Main code:

79414000 - Advies inzake personeelsbeheer

Supplementary code:

-

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of the Tendering Process is to conclude an Agreement with one service provider for consulting services about the Modernisation of Employment Conditions for Local Employees. This European tender will pertain to the following subjects: 1. The methodology used to determine the salaries of the locally-employed staff; 2. The supplementation scheme for old age pensions, surviving dependents and invalidity; 3. The healthcare provisions for locally-employed staff; 4. Other benefits, as laid down in our so called 'Mission Version'.

II.1.5) Estimated total value

Value excluding VAT: 1 100 000,00 Currency: EUR

II.1.6) Information about lots

This contract is divided into lots: no

II.2) DESCRIPTION

II.2.1) Title

-

Lot No: -

II.2.2) Additional CPV code(s)

Main code:

72316000 - Analyseren van gegevens

Supplementary code:

-

Main code:

73110000 - Uitvoeren van onderzoek

Supplementary code:

-

II.2.3) Place of performance

NUTS code:

NL NEDERLAND

Main site or place of performance:

-

II.2.4) Description of the procurement:

(nature and quantity of works, supplies or services or indication of needs and requirements)

For each of the four subjects mentioned before, Contractor will be asked to:

- present at least two policy alternatives to the current methodology/policy of the MFA, that are in line with the average level of the provisions that our peers have in place;
- provide a calculation of the costs of these methodologies, if they'd be implemented by the MFA in 39 countries.

II.2.5) Award criteria

Criteria below

Quality criterion

Name: Award Subcriterion quality 1: Expertise of the team of the Tenderer

Weighting: 20

Quality criterion

Name: Award Subcriterion quality 2: Draft Plan of Approach

Weighting: 30

Quality criterion

Name: Award Subcriterion quality 3: Case 1 – Recommendations on the Remuneration system

Weighting: 10

Quality criterion

Name: Award Subcriterion quality 4: Case 2 – Recommendations on old age provisions

Weighting: 10

Quality criterion

Name: Award Subcriterion quality 5: Case 3 – Recommendations on Healthcare provisions

Weighting: 10

Price

Weighting: 20

II.2.6) Estimated value

Value excluding VAT: 1 100 000,00 Currency: EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 9

This contract is subject to renewal: no

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

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II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information:

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SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS FOR PARTICIPATION

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

You are entered in the national professional or trade register

As an Eligibility Requirement, you must be entered in the national professional or trade register in accordance with the requirements that apply in the country in which your undertaking is registered.

Within the Netherlands, a current extract from the trade register of the Chamber of Commerce ('CoC extract') will suffice for this purpose. By current, we mean a valid certificate of registration that is not more than six months old when the Tender is submitted (calculated from the closing date for submission of the Tender).

III.1.2) Economic and financial standing

List and brief description of selection criteria:

You are adequately insured against professional risks

You are adequately insured (professional indemnity and/or civil liability insurance) for the performance of the Contract. If we enter into the Agreement with you, you must ensure that you remain adequately insured for the term of performance of the Contract(s).

We can have the supplied financial data audited

This audit shows whether what is stated in the ESPD (Annex 6 - ESPD) is true. We can hire a firm for this purpose.

Minimum level(s) of standards possibly required:

-

III.1.3) Technical and professional ability

List and brief description of selection criteria:

Technical ability

As an Eligibility Requirement, you have the experience (core competencies) that we consider necessary to be able to perform the services in the Contract.

You have experience with the provision of consultancy services in the field of employment conditions (compensation and benefits) for Foreign Ministries, intergovernmental organisations and internationally operating non-governmental organisations (NGOs), and specifically on:

- compensation (i.e. the methodology used to determine salaries)
- old-age (pension) provisions
- healthcare provisions

- methodologies used to determine other employment conditions for local staff.

Minimum level(s) of standards possibly required:

-

III.1.5) Information about reserved contracts

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III.2) CONDITIONS RELATED TO THE CONTRACT

III.2.1) Information about a particular profession

-

III.2.2) Contract performance conditions:

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III.2.3) Information about staff responsible for the performance of the contract

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SECTION IV: PROCEDURE

IV.1) DESCRIPTION

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

-

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

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IV.1.6) Information about electronic auction

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IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2) ADMINISTRATIVE INFORMATION

IV.2.1) Previous publication concerning this procedure

Notice number in the OJ S: -

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 31/07/2023 Local time: 10:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates:

Date: -

IV.2.4) Languages in which tenders or requests to participate may be submitted:

- EN

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 31/07/2023 Local time: 10:00

Place:

-

Information about authorised persons and opening procedure:

-

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) INFORMATION ABOUT RECURRENCE

This is a recurrent procurement: no

VI.2) INFORMATION ABOUT ELECTRONIC WORKFLOWS

- Electronic ordering will be used
- Electronic invoicing will be accepted
- Electronic payment will be used

VI.3) ADDITIONAL INFORMATION

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VI.4) PROCEDURES FOR REVIEW

VI.4.1) Review body

Official name:

Judicial system Netherlands

Postal address:

Prins Clauslaan 60

Town:

The Hague

Postal code:

2595 AJ

Country:

NL

E-mail:

voorlichting.rb.den.haag@rechtspraak.nl

Telephone:

+31 883622200

Internet address:

<https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Den-Haag>

Fax:

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VI.4.2) Body responsible for mediation procedures

Official name:

The Commission of Procurement Experts

Postal address:

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21/06/2023

[I. II. III. IV. VI.](#)

Town:

The Hague

Postal code:

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Country:

NL

E-mail:

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Telephone:

+31 073797480

Internet address:

-

Fax:

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VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

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VI.4.4) Service from which information about the review procedure may be obtained

Official name:

Judicial system Netherlands

Postal address:

Prins Clauslaan 60

Town:

The Hague

Postal code:

2595 AJ

Country:

NL

E-mail:

voorlichting.rb.den.haag@rechtspraak.nl

Telephone:

+31 883622200

Internet address:

<https://www.rechtspraak.nl/English>

Fax:

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VI.5) DATE OF DISPATCH OF THIS NOTICE

19/06/2023