



Memorandum of information European tender ‘Experts in business export coaching and gender for a CBI project in the dried pineapple sector in Benin’ – both lots

Date: 5 June 2023

In this memorandum of information, the contracting authority provides answers to the questions asked and remarks posted in the context of the above-mentioned European tender. This memorandum of information forms an integral part of the tender document (with reference 202302128).

#	Subject	Question	Answer
1	Coaching (<i>this question concerns both lots</i>)	Does the coaching have to take place in person or is there a possibility to do the assignment completely online as well? The coaches would have experience in conducting online workshops and coaching.	The coaching has to be a combination of both field visits (in-company training and on-site advice) and online distant coaching (individual meetings and group trainings). Field visits to each company in the programme take place around 2 to 3 times per year; follow-up will be done online throughout the year.