Annex 6 Scoring template for proposals

All proposals will be rated on each of the established sub-criteria in the rating matrix. A rating will be provided on a scale from 1 to 5: 1 = very weak, 2 = weak, 3 = neutral, 4 = strong, 5 = very strong. In the rating table, extra space is provided for additional narrative explanation or comments on the rating, proposal, proponents, etc. The maximum scores of the two components Quality and Price are subsequently 55 points for quality and 25 points for price.

CRITERION 1: QUALITY				
COMPONENT 1		**CRITERIA**	**SUB-CRITERIA**	**MAX. GRADING**
1	**Consultant profile and team composition**	The extent to which the consultant(s) present(s) the required level of expertise and experience to fulfil the objectives of these TOR	Relevance of the expertise and the sector experience of the proposed consultant(s)	5
			Relevance of the regional, local, and field-level experience of the proposed consultant(s)	5
			Capcity to operate in and understand the required language(s)	5
COMMENTS				
Combined Score for consultant profile and team composition				
COMPONENT 2		**CRITERIA**	**SUB-CRITERIA**	**MAX. GRADING**
2	**Overall technical approach**	The extent to which the consultant demonstrates a clear understanding of these ToRs, and the soundness of	Clarity of the methodological approach developed in the technical proposal and	5
			Appropriateness of the methodological approach to deliver on the objectives set out in section 3 of the ToR	5
			Quality of the proposed methodology, including the extent to which the methodology elaborates on prescriptions set out in section 5 of the ToR	5

		the methodology proposed to achieve the objectives listed out in these ToRs	Sampling design, method and size	5
			Quality of the overall proposal writing, argumentation, structure of the text and visuals	5
			Adequateness of the workplan and timeline	5
			Adequateness of the time allocation of the consultants	5
			For longer term assignments (e.g combined design of baseline + midline or endline): a proposed approach to ensure continuity of team members	5
COMMENTS				
Combined Score for Overall technical approach				
COMBINED SCORE CRITERION 1 QUALITY				

The Criterion price will be evaluated on the basis of the following:
1. Compliance to the tender form.
2. Scoring the tender form:
Score of Candidate X = 25 * (Cost Candidate Least Exp / Cost Candidate X)
The maximum score is 25 points.

CRITERION 2: PRICE				
COMPONENT 1		**CRITERIA**	**SUB-CRITERIA**	**MAX. GRADING**
3	**Price**	**Best price for the proposed level of quality and depth of the proposed deliverables**	Daily fee per consultant. This later will be considered by assessors in regard to their seniority level and their place of residence (i.e. international vs local)	5
			Travel and transport expenses	5
			Cost per deliverable	5
			Contingency budget	5

			Overall budget	5
COMMENTS				
COMBINED SCORE CRITERION 2 PRICE				