

Uniform Europees Aanbestedingsdocument (UEA)

Part I: Information concerning the procurement procedure and the contracting authority or contracting entity

Information about publication

For procurement procedures in which a call for competition has been published in the Official Journal of the European Union, the information required under Part I will be automatically retrieved, provided that the electronic ESPD-service is used to generate and fill in the ESPD. Reference of the relevant notice published in the Official Journal of the European Union:

Notice number in the OJS:

-

OJS URL

In case publication of a notice in the Official Journal of the European Union is not required, please give other information allowing the procurement procedure to be unequivocally identified (e. g. reference of a publication at national level)

Identity of the procurer

Official name:

Stichting IDH Sustainable Trade Initiative

Country:

Netherlands

Information about the procurement procedure

Title:

IDH Salary Matrix online tool - Further development, maintenance and services

Short description:

Stichting IDH Sustainable Trade Initiative aims to select a digital service provider that can further develop, service and maintain the IDH Salary Matrix online tool. IDH Sustainable Trade Initiative accelerates and up-scales sustainable trade by building impact-oriented coalitions of front running companies, civil society, governments, knowledge institutions and other stakeholders in several commodity sectors. The IDH Salary Matrix is developed to support, with practical tools, the efforts that stakeholders may use to bring transparency in supply chains regarding wages. It helps to evaluate how the total remuneration compares to the relevant living wage benchmarks. IDH believes that the only way prevailing wages can be measured accurately is by using tools like the Salary Matrix and that is why we launched it.

Through this tool, companies can get a sense of what their own situation is vis-à-vis a living wage benchmark in the regions they produce.

File reference number attributed by the contracting authority or contracting entity (if applicable):

350475

Part III: Exclusion grounds

A: Grounds relating to criminal convictions

Article 57(1) of Directive 2014/24/EU sets out the following reasons for exclusion

Participation in a criminal organisation

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for participation in a criminal organisation, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300, 11.11.2008, p. 42).

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Corruption

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for corruption, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, OJ C 195, 25.6.1997, p. 1, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator. "

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Fraud

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for fraud, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? Within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests (OJ C 316, 27.11.1995, p. 48).

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Terrorist offences or offences linked to terrorist activities

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for terrorist offences or offences linked to terrorist activities, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in

Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p. 3). This exclusion ground also includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision.

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Money laundering or terrorist financing

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for money laundering or terrorist financing, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Child labour and other forms of trafficking in human beings

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for child labour and other forms of trafficking in human beings, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA (OJ L 101, 15.4.2011, p. 1).

Your answer?

☐ Yes

☐ No

Date of conviction

-

Reason

-

Who has been convicted

-

Length of the period of exclusion

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

-

B: Grounds relating to the payment of taxes or social security contributions

Article 57(2) of Directive 2014/24/EU sets out the following reasons for exclusion

Payment of taxes

Has the economic operator breached its obligations relating to the payment of taxes, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

Your answer?

☐ Yes

☐ No

Country or Member State concerned

Amount concerned

-

Has this breach of obligations been established by means other than a judicial or administrative decision?

☐ Yes

☐ No

If this breach of obligations was established through a judicial or administrative decision, was this decision final and binding?

☐ Yes

☐ No

Please indicate the date of conviction or decision

-

In case of a conviction, insofar as established directly therein, the length of the period of exclusion

-

Please describe which means were used

-

Has the economic operator fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines?

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Payment of social security

Has the economic operator breached its obligations relating to the payment social security contributions, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

Your answer?

☐ Yes

☐ No

Country or Member State concerned

Amount concerned

-

Has this breach of obligations been established by means other than a judicial or administrative decision?

☐ Yes

☐ No

If this breach of obligations was established through a judicial or administrative decision, was this decision final and binding?

☐ Yes

☐ No

Please indicate the date of conviction or decision

-

In case of a conviction, insofar as established directly therein, the length of the period of exclusion

-

Please describe which means were used

-

Has the economic operator fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines?

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

-

Code

-

C: Grounds relating to insolvency, conflicts of interests or professional misconduct

Article 57(4) of Directive 2014/24/EU sets out the following reasons for exclusion

Breaching of obligations in the field of environmental law

Has the economic operator, to its knowledge, breached its obligations in the field of environmental law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Breaching of obligations in the field of social law

Has the economic operator, to its knowledge, breached its obligations in the field of social law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Breaching of obligations in the fields of labour law

Has the economic operator, to its knowledge, breached its obligations in the field of labour law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Bankruptcy

Is the economic operator bankrupt? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Insolvency

Is the economic operator the subject of insolvency or winding-up? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Arrangement with creditors

Is the economic operator in arrangement with creditors? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Analogous situation like bankruptcy under national law

Is the economic operator in in any analogous situation like bankruptcy arising from a similar procedure under national laws and regulations? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Assets being administered by liquidator

Are the assets of the economic operator being administered by a liquidator or by the court?

This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Business activities are suspended

Are the business activities of the economic operator suspended? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

☐ Yes

☐ No

Please describe them

-

Indicate reasons for being able nevertheless to perform the contract

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Agreements with other economic operators aimed at distorting competition

Has the economic operator entered into agreements with other economic operators aimed at distorting competition?

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Guilty of grave professional misconduct

Is the economic operator guilty of grave professional misconduct? Where applicable, see definitions in national law, the relevant notice or the procurement documents.

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Conflict of interest due to its participation in the procurement procedure

Is the economic operator aware of any conflict of interest, as indicated in national law, the relevant notice or the procurement documents due to its participation in the procurement procedure?

Your answer?

☐ Yes

☐ No

Direct or indirect involvement in the preparation of this procurement procedure

Has the economic operator or an undertaking related to it advised the contracting authority or contracting entity or otherwise been involved in the preparation of the procurement procedure?

Your answer?

☐ Yes

☐ No

Please describe them

-

Early termination, damages or other comparable sanctions

Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?

Your answer?

☐ Yes

☐ No

Please describe them

-

Have you taken measures to demonstrate your reliability ("Self-Cleaning")

☐ Yes

☐ No

Please describe them

-

Guilty of misinterpretation, withheld information, unable to provide required documents and obtained confidential information of this procedure

Can the economic operator confirm that:

- a) It has not been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,
- b) It has not withheld such information,
- c) It has been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and

d) It has not undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?

Your answer?

☐ Yes

☐ No

D: Purely national exclusion grounds

Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?

Purely national exclusion grounds

Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?

Your answer?

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Part IV: Selection criteria

#: Global indication for all selection criteria

**Concerning the selection criteria the economic operator declares that
It satisfies all the required selection criteria**

Your answer?

☐ Yes

☐ No

Finish

Part V: Reduction of the number of qualified candidates

The economic operator declares that:

It meets the objective and non discriminatory criteria or rules to be applied in order to limit the number of candidates in the following way:

In case certain certificates or other forms of documentary evidence are required, please indicate for each whether the economic operator has the required documents:

If some of these certificates or forms of documentary evidence are available electronically, please indicate for each:

Your answer?

☐ Yes

☐ No

Please describe them

-

Is this information available electronically?

☐ Yes

☐ No

URL

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Code

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Part VI: Concluding statements

The undersigned formally declare that the information stated under Parts II - V above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The undersigned formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:

a) The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge (on condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity

to do so. Where required, this must be accompanied by the relevant consent to such access), or

b) As of 18 October 2018 at the latest (depending on the national implementation of the second subparagraph of Article 59(5) of Directive 2014/24/EU), the contracting authority or contracting entity already possesses the documentation concerned.

The undersigned formally consent to [identify the contracting authority or contracting entity as set out in Part I, Section A], gaining access to documents supporting the information, which has been provided in [identify the Part/Section/Point(s) concerned] of this European Single Procurement Document for the purposes of [identify the procurement procedure: (summary description, reference of publication in the Official Journal of the European Union, reference number)].

Date, place and, where required or necessary, signature(s):

Date

-

Place

-

Signature