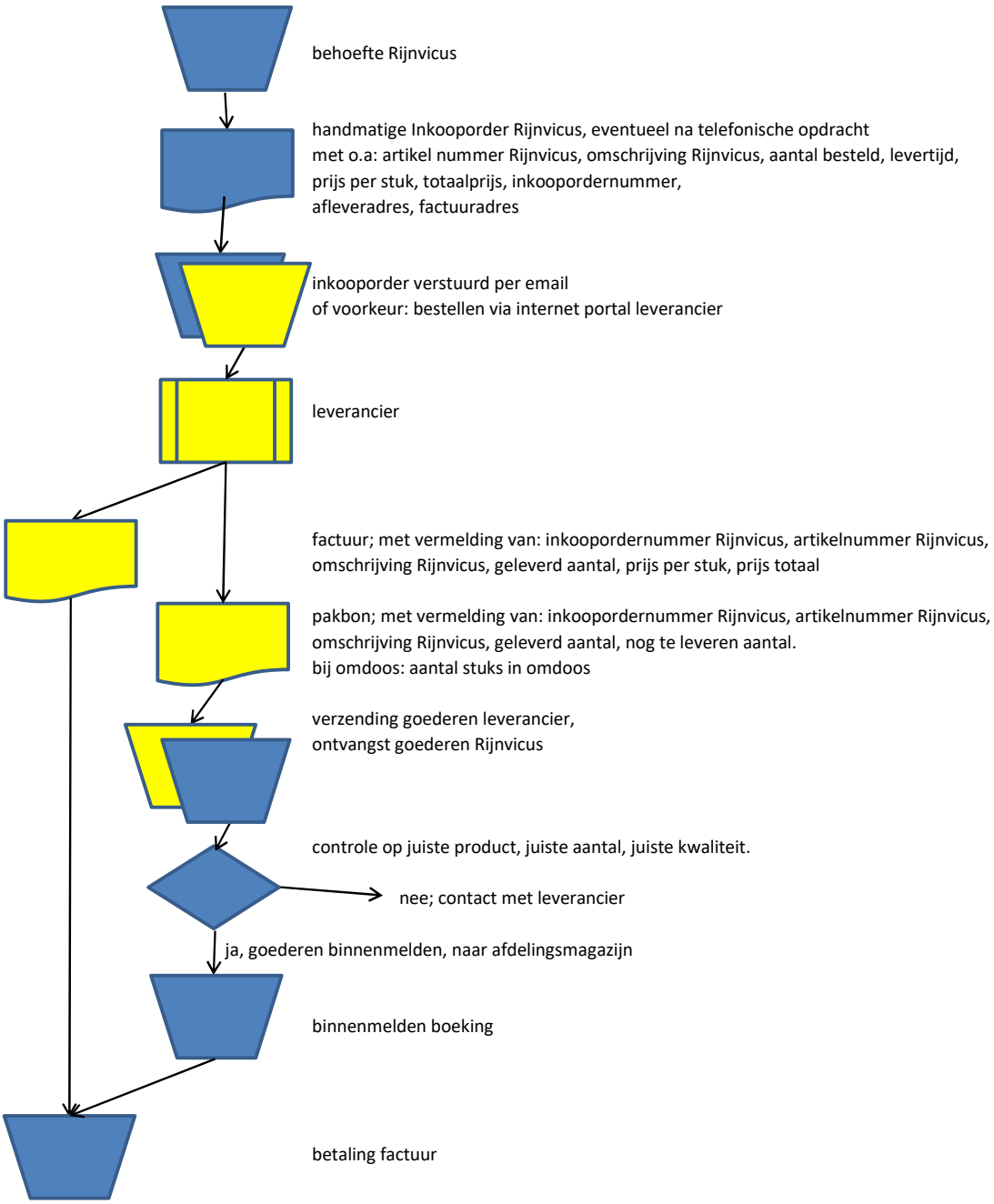Bestelproces Rijnvicus schoonmaak artikelen