

Selection guideline

for a restricted procedure in accordance with the Public Procurement Act 2012

Outside visible line- and destination displays for Combinotrams (13/14G)

Reference number: **2202-18**

Date: 29 march 2022

Status: final

Version: 03

Confidentiality level:

Confidential

Colophon

GVB
Arlandaweg 106
1043 HP AMSTERDAM

Procurement

Contact person AJFM Pieterse
Direct dial number +31 6 51 60 32 82

This is a document that has been classified as confidential. This means the following for you as the reader/user:

1. You have been expressly authorised to carry out this use by the information owner.
2. It is not allowed to share this information with persons who have not been authorised expressly for this purpose.
3. This information in paper format must be stored out of sight after it has been used.
4. This information must be encrypted if you wish to exchange all or part of this information electronically with others via a public network.

You can contact the contact person for this tender procedure if you have any questions.

Contents

1	General	5
1.1	Introduction	5
1.2	GVB	5
1.3	Special sector company	6
1.4	Annexes	6
1.5	TenderNed	6
2	Contract.....	7
2.1	GVB's objective	7
2.2	Objective of the contract.....	7
2.3	Scope of the contract.....	7
2.4	Variants	8
2.5	Agreement	8
2.6	'Waiting room arrangement'	8
2.7	General features of the award criteria.....	9
3	Selection phase	10
3.1	Purpose.....	10
3.2	Timetable	10
3.3	Contact and correspondence.....	10
3.4	The information phase.....	10
3.5	The Registration phase.....	11
3.6	The assessment phase	14
3.7	The selection phase	16
3.8	Other conditions.....	17
4	Selection: grounds for exclusion, minimum requirements and selection criteria	20
4.1	Assessment grounds for exclusion	20
4.2	Assessment of minimum requirements	22

GLOSSARY

The capitalised terms used in these selection guideline have the following meaning:

- Public Procurement Act : The Public Procurement Act 2012
- Registration : Request for participation in the tendering process.
- DCC : The Dutch Civil Code.
- Consortium : Partnership of Entrepreneurs who jointly submitted a Registration or who intend to submit a Registration jointly, depending on the context.
- Tenderer's Statement : The European Single Procurement Document (ESPD) as referred to in Article 2:84 paragraph 1 of the Public Procurement Act added to the selection guideline as annex 1.
- Certificate of Conduct for Procurement (GVA) : The statement as referred to in Article 4:1 of the Public Procurement Act.
- Candidate: : Entrepreneur or Consortium that submitted a Registration or that intends to submit a Registration, depending on the context.
- Tenderer : Candidate that has been selected for participation in the award phase by GVB during the selection phase and has been invited to submit a Tender or has submitted a Tender depending on the context.
- Tender : The offer to perform the contract that was submitted in the manner prescribed in the award guideline.
- TenderNed : The electronic platform used to follow this tendering process.
- Summary of additional information and changes : The questions and answers, which are published by GVB, in which GVB provides further information to Candidates pursuant to questions and comments concerning the selection guideline and related annexes.
- Subcontractor : An entrepreneur to whom the main contractor will subcontract part of the contract.
- Entrepreneur : An entrepreneur within the meaning of Article 1:1 of the Public Procurement Act.
- Contract : The contract as described in these Tendering Guideline.
- Contractor : The Tenderer with which GVB concludes a framework agreement for the execution of the contract, in the context of this tendering process.
- Option : Change to the original Contract whose nature, scope and conditions subject to which this change can be implemented, have been laid down in these Tendering Guideline.
- Agreement : The Agreement referred to in paragraph 2.5.

1 General

1.1 Introduction

These are the selection guidelines for the tender regarding Outside visible line- and destination displays Combinotrams 13/14G, as announced on TenderNed. As regards this tendering process, GVB has opted for a restricted procedure .

This selection guideline- describes how Candidates can submit a Registration and how the selection of Candidates subsequently takes place for the next phase in this tendering procedure, which is the award procedure.

An award guideline will be issued to the selected Candidates at the start of the award phase. The Contract will be awarded to the Tenderer with the most economically advantageous tender on the basis of the 'best price-quality ratio'. The award criterion will be elaborated in the award guideline.

The Selection Guideline consist of the following parts:

- “General” contains, among other things, a description of GVB and states the annexes that form an integral part of the Selection Guideline and which procurement tool GVB uses for this tendering process.
- “Contract” contains a description of the objectives, nature and scope of the contract that GVB wishes to put out to tender, and of the agreement that will follow on from it.
- “Selection Procedure” contains a description of the selection procedure, from the Registration until the selection decision, including all regulations that apply.
- “Selection: grounds for exclusion and minimum requirements” contains a summary of the grounds for exclusion and the minimum requirements, and describes how the Candidates are assessed.

1.2 GVB

GVB runs public transport using trams, buses, underground trains (metro), and ferries in and around Amsterdam. The organisation has around 3,750 employees. The passengers are the most important aspect of GVB's operations.

The management and maintenance of the equipment and of the rail infrastructure in the city are the responsibility of GVB. The Railmaterieel and Rail Services divisions are responsible for implementation. GVB would like to see that its passengers and employees feel at home: in the vehicles, but also before and after the journey. That is why social safety is important, especially in a busy metropolis such as Amsterdam. GVB attaches great importance to safe and clean vehicles, stops and stations, which encourage people to use public transport.

Public transport is a sustainable form of transport. GVB's business operations devote a great deal of attention to the environment. Trams and metros are powered by green power. The buses are part of the most modern and cleanest vehicle fleet in the Netherlands. t.

Together with its clients, the Amsterdam Transport Zone and the municipality of Amsterdam, GVB is building a cohesive urban transport network with a uniform, high-quality level of service provision at the lowest possible cost.

1.3 Special sector company

The Special sector company within the context of this tendering process is GVB Exploitatie B.V. , hereinafter referred to as “GVB”.

1.4 Annexes

The following annexes form part of this selection guideline. These documents can be downloaded from TenderNed.

Annex 1	Tenderer's Statement (form)	Selection guideline Paragraph 3.5.2
Annex 2	Declaration guarantee parent company (model)	Selection guideline Paragraph 4.2.1
Annex 3	Statement of Financial viability and continuity of operations (model)	Selection guideline Paragraph 4.2.1
Annex 4	Statement of Reference Contract (model)	Selection Guideline Paragraph 4.2.2
Annex 5	Tenderers application for the option to install and commission the displays	Selection Guideline Paragraph 2.3.1

1.5 TenderNed

The tender will take place entirely electronically, and the TenderNed (www.tenderned.nl). All communication and exchanges of information between GVB and Candidates in the context of the tender shall take place via this procurement tool.

Entrepreneurs must be registered in TenderNed in order to be able to participate in the tendering process.

Registration in TenderNed is only possible for Dutch entrepreneurs as from 27 June 2015 if they have an e-Recognition Tool with a reliability level of 2 or better. Please keep in mind that applying for the e-Recognition Tool takes several working days. More information about the e-Recognition Tool and registration in TenderNed can be found at www.tenderned.nl.

Any questions about TenderNed should be directed to the TenderNed service desk. The service desk is available on working days between 08.30 and 17.00; the telephone number is 0800-8363376 and the email address is servicedesk@TenderNed.com.

2 Contract

2.1 GVB's objective

The aim of GVB is to maintain satisfied customers / travellers in public transport, including metros and trams. Well-maintained rail vehicles remain representative and contribute to this satisfaction.

2.2 Objective of the contract

The trams of the Combino type (13/14G) were delivered by Siemens to GVB in 2003 and 2004 with outside visible line- and destination displays. Line- and destination displays refer to the displays that are visible from the outside of the tram. The functions of the displays are to indicate the line number and the final destination. These must function properly at all times.

The LCDs are now starting to shine through and fade, printed circuit boards have been damaged by UV and the insulation of cabling has deteriorated. Replacement is necessary to keep the Combino trams operational in the second part of their life, i.e. until at least 2030, with an extension until 2035.

With this tender, GVB aims to acquire well-functioning displays that ensure:

- avoiding tram outages during operation;
- a clear and adequate provision of information to passengers, whereby line numbers must be visible to passengers at all times in any light condition;
- a good image of GVB, passenger experience and employee satisfaction;
- having a clear line indication on four sides, both in light and in the dark

2.3 Scope of the contract

The scope of this tender is the delivery of new displays (inclusive cabling and adjustment pieces to make them fit) of the trams relates to four types of displays that are in use with the type 13G / 14G tram "Combino". It concerns 155 trams in total. The requested displays apply to:

- The GVB tram series referred to as '13G' (one-way tram) consisting of 151 trams;
- The GVB tram series referred to as '14G' (two-way tram) consisting of 4 trams.

The displays show, from the different positions, information for the travellers about the tram, such as the line (route) number and the destination. The displays are installed in four different places in the tram. In total GVB needs:

- 164 Front display
- 156 Rear display
- 156 Line number side display (road side)
- 164 Line- and destination display (stop side)

A complete statement of the exact needs will be included in the Programme of Requirements which will be provided after selection of the candidates in the next phase of this tender.

2.3.1 Options/revision clauses

GVB is considering having the installation and commissioning carried out by the supplier of the displays. If you as a candidate wish to opt for this, the candidate must make this known by submitting annex 5 together with the Registration.

GVB reserves the right to provide this optical coherence to one or more other parties as a separate assignment.

2.3.2 Merging of contracts or sub contracts / division into lots

The assignment only concerns the (project-based) purchase of displays for the Combinotrams. This is a self-contained homogeneous product group that does not include other adjacent products or which would be divisible. After all, there is a need to obtain the same displays only on Combino trams (155 units). This purchase does not apply to other tram and/or metro series.

2.4 Variants

Submission of variants is not allowed.

2.5 Agreement

GVB wishes to conclude for an agreement with a term of the project with one Contractor. A draft agreement and the applicable general purchase conditions will be provided at the start of the award phase.

Tenderers will be afforded the opportunity during the award phase to make suggestions for adjustments to the draft framework agreement and or the GVB General Purchase Conditions.

2.6 'Waiting room arrangement'

A 'waiting room arrangement' applies to this contract. In the event the agreement with the Tenderer to which the contract was awarded in the first instance is terminated, GVB will be able to award the contract for the remaining term to the subsequent Tenderer for up to 12 months after the definitive award, in which connection the subsequent Tenderer is determined by disregarding the scores of the winning Tender, provided this Tenderer has declared itself willing to maintain its Tender for up to 12 months after the definitive award. If this Tenderer is not willing to do so, its place in the 'waiting room arrangement' will lapse and GVB will have the right to address the request to the next Tenderer in the ranking until a Tenderer has been found who is willing to maintain its Tender for up to 12 months after the definitive award.

Reliance on the 'waiting room arrangement' is no longer possible after expiry of the term of validity.

GVB has the right to apply the 'waiting room arrangement' inter alia if the agreement with the Tenderer that was awarded the contract was terminated, for example because it:

- Has been granted a suspension of payment;
- Has been declared bankrupt;
- Has ceased all or part of its activities;
- Is in a similar situation as a result of which it is not able to carry out the agreed activities, or;
- Appears unable to comply with the Schedule of Requirements or has otherwise failed to comply with its obligations.

GVB is not obliged to apply the 'waiting room arrangement' if the agreement with the Tenderer to which the contract was awarded initially is terminated. When informing the Tenderers about the award, the relevant Tenderer will be informed that it qualifies for conclusion of the 'waiting room arrangement'.

2.7 General features of the award criteria

The Tenders submitted by the selected Candidates are assessed and ranked during the award phase and the Contract will be awarded to the Tenderer with the most economically advantageous Tender on the basis of the 'best price-quality ratio'

3 Selection phase

3.1 Purpose

The purpose of the selection phase is to select Candidates for the next phase of the tendering process, which is the award phase. GVB invites all Candidates who do not have to be excluded from participation on the basis of paragraph 4.1 and that satisfy the minimum requirements set out in paragraph 4.2.

The selection phase consists of the following phases:

- the information phase (paragraph 3.4);
- the registration phase (paragraph 3.5);
- the assessment phase (paragraph 3.6);
- the selection phase (paragraph 3.7).

3.2 Timetable

The timetable for this tendering process is included in TenderNed. Candidates cannot derive any rights from the timetable. GVB has the right to alter the timetable. Any changes to the timetable will be announced to the Candidates via TenderNed.

3.3 Contact and correspondence

This tender will be supervised by: AJFM Pieterse, GVB Purchasing

All correspondence in relation to this tender shall be conducted solely via TenderNed, unless expressly indicated otherwise. Communicating with GVB employees or other persons involved in this tendering process concerning this tender is not allowed. Statements made by other persons and/or via channels other than those set out above have no legal effect at all. Candidates that breach this prohibition may be excluded from further participation in this tendering process.

3.4 The information phase

3.4.1 *Kick-off Meeting / viewing*

GVB intends to organise a meeting / viewing during the awarding phase in which GVB will explain their needs. It will take place on the date stated in the timetable in TenderNed and at the following location: GVB HoofdWerkplaats Railmaterieel, Provincialeweg 2-4; Diemen; Netherlands.

3.4.2 *Information*

Candidates may use the question and answer module in TenderNed to request more information about the tendering process and the tendering guideline with annexes in particular. Candidates are requested in the interest of the progress of the tendering process to ask their questions as soon as

possible, but no later than the date stated in the applicable timetable. Answers to questions and any alterations to the tender documents will be published using one or more Summaries of Additional Information and Changes in TenderNed.

GVB reserves the right to disregard any requests for further information that are submitted after the deadline date. GVB also has the right to make changes to the tender documents at its own initiative, which changes will also be announced by means of a Summary of Additional Information and Changes.

The Summary/Summaries of Additional Information and Changes forms an integral part of these selection guideline. The Summary/Summaries of Additional Information and Changes prevail over the selection guideline with annexes in case of inconsistencies. A Summary of Additional Information and Changes of a later date prevails over a Summary of Additional Information and Changes of an earlier date.

3.4.3 *Individual questions*

A Candidate may request GVB not to include certain information in the Summary of Additional Information and Changes if its legitimate commercial interests could be prejudiced as a result of disclosure of this information. If this is the case, it will have to indicate ('check') in TenderNed that its request for further information concerns an individual request. Candidates are required to indicate with reasons why they consider that their legitimate commercial interests could be prejudiced as a result of the disclosure of this information.

If GVB fails to comply with the Candidate's request not to include certain information in the Summary of Additional Information and Changes, GVB shall inform the Candidate thereof in advance. The Candidate will then have the choice of withdrawing the question or giving GVB permission as yet to include the information in question in the Summary of additional information and changes. If the Candidate does not respond within the time allocated by GVB, then GVB may regard this as implicit permission by the Candidate to include the information in question in the Summary of Additional Information and Changes. GVB shall not be liable for any harm sustained by the Candidate.

The Summaries of Additional Information and Changes prevail over the individual information in case of inconsistencies.

3.5 **The Registration phase**

3.5.1 *Submission of Registrations*

The Registration must be in GVB's possession at the latest on the date and time stated in the applicable timetable in TenderNed. Any Registrations received after this time will be invalid and will not be considered by GVB. The risk of timely submission of the Registration lies with the Candidate. The Candidate is therefore advised to submit its Registration at least one day before the final date for receipt of Registrations.

Registrations are submitted by uploading the documents listed in paragraph 3.5.2 via the TenderNed website (see paragraph 1.5). Registrations submitted in a different way will be invalid and will not be considered by GVB. By submitting a Registration, a Candidate agrees fully to the selection phase and all regulations applicable thereto as contained in this selection guideline (including annexes) and any Summaries of Additional Information and Changes.

3.5.2 Documents to be provided with Registrations

It is indicated below which documents Candidates are required to provide when submitting a Registration. In so far as applicable, the documents must be completed fully and correctly, be free of viruses and searchable and saved in a generally accessible format (such as PDF or MS Office). Candidates can find the models of the documents to be completed on TenderNed.

	Subject	Status	Prescribed model
1	Annex A: Tenderer's Statement(s)*	Completed and duly signed**	Annex 1, selection guideline
2	Annex B: Statement of Reference Contract(s)	Completed and duly signed**	Annex 4, selection guideline
3	Annex C: Extract(s) from the Commercial Register or proof of registration in the professional or commercial register in the country of establishment and a power of attorney** if necessary.	No older than six months, calculated from the final date before receipt of the Registrations. The extract must represent the current situation.	N/a
4	Annex D: Tenderers application for the option to install and commission the displays	Completed and signed	Annex 5, selection guideline

* In case of Registration by a Consortium, a completed and duly signed Tenderer's Statement and an extract from the professional or commercial register must be submitted for each individual participant in the Consortium.

In the event a Candidate relies on the capacity of a third party in order to comply with the requirements that have been set in respect of the financial and economic capacity and/or technical and organisational competence, the Candidate must also submit a completed and duly signed Tenderer's Statement and an extract from the professional/commercial register regarding that third party.

** It must be evident from the extract(s) from the professional/commercial register (or proof of registration in the professional or commercial register in the country of establishment) to be submitted that the documents submitted together with the Registration were duly signed in so far as applicable. If the power of representation of the person who signed the documents that were submitted is not evident from the professional/commercial register regarding the Entrepreneur in question, a valid power of at-

torney must be provided additionally at the moment of Registration from which the power of representation is evident. If the Entrepreneur in question is a legal person and the power of representation of the signatory is not evident from the extract from the professional/commercial register regarding that person that was submitted, because the director of the legal person is also a legal person, an extract regarding the director (and possibly the director of that legal person until such time as one or more natural persons are director) may be submitted, provided it is evident from the combination of the extracts from the professional/commercial register submitted that the documents to be submitted upon Registration were duly signed.

3.5.3 *Tenderer's Statement*

An Entrepreneur indicates by means of a Tenderer's Statement (UEA) whether a ground for exclusion applies to it, whether it complies with the minimum requirements regarding financial and economic capacity and technical and organisational competence and how it satisfies the selection criteria. GVB uses an interactive PDF form that can be downloaded from TenderNed for the purpose of the Tenderer's Statement

How does the interactive PDF form work?

GVB has already completed its details and those relating to this tender in Part I of the Tenderer's Statement. GVB has checked in Part III, Section C, which mandatory and optional grounds for exclusion apply. Candidates complete the entire form (Parts II, III, IV, V and VI), print the form and sign the completed and printed form in a legally valid manner. It is not possible to place a digital signature.

The PDF can only be used with Acrobat Reader, preferably version 11. If you wish to edit this document, you will first have to download it and then open it in Acrobat Reader. Internet browsers are often able to display the PDF, but the functions of checking and 'greying out' non-relevant fields do not work.

3.5.4 *Registrations in collaboration with other companies*

An Entrepreneur may establish a partnership with one or more other Entrepreneurs and submit a Registration as a Consortium. The Consortium will be deemed to be the Candidate if this is the case. In addition, a Candidate, being a Consortium or otherwise, may rely on the capacity of a third party in order to satisfy the requirements set with respect to financial and economic capacity and/or technical and organisational competence. GVB imposes several specific requirements in connection with these forms of partnerships.

A. Consortium:

GVB imposes the following requirements with respect to Registrations submitted by Consortiums:

- A completed and duly signed Tenderer's Statement and an extract from the professional or commercial register must be submitted for each individual participant in the Consortium. Every participant states in the Tenderer's Statement the information referred to in paragraph 3.5.3, as well as its role within the Consortium (main contractor status, division of tasks etc.), which Entrepreneurs form part of the Consortium and, if applicable, the name of the Consortium (Tenderer's Statement, Part II, Section A 'Manner of participation').
- By submitting the Registration, the participants in the Consortium agree to adhere to the division of roles and tasks described in the Tenderer's Statement.

- Each individual participant in the Consortium is jointly and severally liable towards GVB for full and correct performance of every part of the contract.
- The composition of the Consortium cannot be changed after the Registration has been submitted, unless such occurs with the express, written approval of GVB.

B. Reliance on a third party or third parties:

GVB imposes the following requirements with respect to the capacity of third parties:

- Candidates indicate in the Tenderer's Statement that they rely on the capacity of one or more third parties, in respect of which minimum requirements as well as the names of the third parties concerned (Tenderer's Statement, Part II, Section C 'Information about reliance on the capacity of other entities').
- Candidates submit (for each individual third party) a Tenderer's Statement completed and duly signed by the third party as well as an extract from the professional or commercial register. The third party on whose capacity the Candidate relies states in the Tenderer's Statement the information referred to in Part II, Sections A and B, Part III, Part IV, Part V and Part VI.
- Candidates are required to demonstrate at GVB's first written request that it is able to dispose of the third-party resources required for the performance of the contract and it is obliged to actually use those resources in the performance of the contract. If the Candidate relies on the capacity of a third party in order to comply with a core competency, the activities for which that capacity is required must be carried out by the third party.
- If the Candidate relies on the capacity of a third party in order to comply with one or more minimum requirements with respect to financial and economic capacity, the third party will be jointly and severally liable towards GVB for the full and correct performance of every part of the Contract. The Candidate is obliged to provide a statement regarding its joint and several liability at GVB's first, written request.

Reference is made to paragraphs 3.5.1 and 3.5.2 for the documents that must be submitted with the Registration.

3.6 The assessment phase

After the term for submitting registrations has ended, GVB will go through the following steps in the assessment of the Registrations.

3.6.1 Step 1: Assessment of completeness and legal validity

The GVB Purchasing Department assesses whether the Registration is complete and whether the documents submitted, in so far as applicable, have been completed correctly and fully and have been duly signed. Registrations that do not satisfy all requirements imposed in the selection guideline, including annexes and the Summaries of Additional Information and Changes, are invalid in principle.

GVB may request the Tenderer in relevant cases to remedy a defect or an apparent error in its Tender within a term of two working days, unless the principles of equal treatment and transparency do not allow for this. If the Tenderer has not remedied the defect or apparent error within this term, the Tender will be declared invalid as yet.

Correction cannot take place in any event if a document that must be submitted with the Tender, which must be signed by the Tenderer or the third party on whose capacity it relies, is lacking or has

not been duly signed. If this is the case, the Tenderer will be excluded from participation in the tendering process.

3.6.2 Step 2: Assessment for grounds for exclusion and minimum requirements

The GVB Purchasing Department assesses on the basis of the Tenderer's Statement whether a ground for exclusion as set out above in paragraph 4.1 applies to the Candidate and any third parties on whose capacity the Candidate relies.

In the event assessment against the grounds for exclusion does not give cause for exclusion of the Candidate, the GVB Purchasing Department will assess on the basis of the Tenderer's Statement and the reference contract(s) whether the Candidate satisfied the minimum requirements with respect to financial and economic capacity, as described in more detail in paragraph 4.2. Any Tenderer who does not meet the minimum requirements will be excluded from further participation in the tender procedure.

3.6.3 Step 3: Assessment selection criteria

GVB invites all Candidates who are not excluded and that satisfy the minimum requirements for the award phase.

3.6.4 Further information on Registrations

Meetings may be held with Candidates at the request of GVB in order to clarify the content of their Registrations, unless the principles of equal treatment and transparency do not allow for this.

3.6.5 Verification of Tenderer's Statement

After the documents submitted with the Registration have been assessed, GVB will ask the Candidates selected for the award phase to provide supporting documents for the purpose of verifying their own Tenderer's Statements. This evidence is listed in paragraph 4.1 (grounds for exclusion) and paragraph 4.2 (minimum requirements).

3.6.6 Term for providing evidence

The evidence for the purpose of verification of the Tenderer's Statement must be in GVB's possession within seven (7) calendar days after the date of dispatch of the request to provide evidence in so far as it was not already submitted with the Registration.

GVB may request the Candidate to supplement or explain the evidence before a strict deadline to be determined by GVB, unless the principles of equal treatment and transparency do not allow for this.

3.7 The selection phase

3.7.1 Selection decision

GVB will inform the Candidates via TenderNed of its selection decision as soon as possible after the Registrations have been assessed. GVB will invite the selected Candidates to participate in the award phase.

GVB will not issue any information about the selection decision if publication of such information:

- a. is in breach of the law;
- b. is not in the public interest;
- c. could harm legitimate commercial interests of the Entrepreneurs, or;
- d. could undermine fair competition between Entrepreneurs.

GVB is not obliged to disclose internal documents such as the results of evaluations, comparisons, or advice regarding the selection to the Candidates.

3.7.2 Objections to the selection decision

Candidates who have been rejected and who disagree with the selection decision can object in two ways:

- a) By submitting a reasoned written objection within a term of five (5) calendar days after the date of dispatch of the announcement of the selection decision.
- b) By initiating preliminary relief proceedings by serving a summons on GVB within a term of ten (10) calendar days after the date of dispatch of the selection decision.

If the Candidate makes use of the possibility provided for under a) above, GVB will communicate its position to the Candidate that objected as soon as possible after receipt of the objection. If GVB maintains its selection decision, the Candidates concerned will have the right to initiate preliminary relief proceedings within ten (10) calendar days after the date of dispatch of the opinion by serving a summons on GVB.

Objections can only be lodged in the manner set out under b) if GVB withdraws the selection decision and makes a new selection decision, on the basis of the objection from a Candidate or for other reasons.

In the event a Candidate has initiated preliminary relief proceedings pursuant to the selection decision, it will be required to send a copy of the summons that was served to GVB as soon as possible via TenderNed.

A selected Candidate who has been notified by GVB of the fact that preliminary relief proceedings have been initiated and that did not intervene in these preliminary relief proceedings loses the right to oppose any amended selection decision.

The right to protest to the selection decision lapses if preliminary relief proceedings have not been initiated within the following terms by means of service of a summons:

- a) 10 calendar days after the date of dispatch of the announcement of GVB's opinion if the Candidate has lodged an objection to the selection decision with GVB within 5 calendar days after the date of dispatch of the announcement of the selection decision.
- b) 10 calendar days after the date of dispatch of the announcement of the selection decisions if the Candidate has not lodged an objection to the selection decision with GVB within 5 calendar days after the date of dispatch of the announcement of the selection decision.

3.8 Other conditions

3.8.1 *Notifying objections on time*

The selection guideline and related annexes have been compiled with care. Candidates are expected to display a proactive attitude. Any inconsistencies, imperfections and/or inaccuracies must be reported via TenderNed as soon as possible, and in any event before the final date for obtaining information.

Any inconsistencies, imperfections and/or inaccuracies in the final **Summary of Additional Information and Changes** must be reported as soon as possible and in any event at least five (5) calendar days before the final date for receipt of Registrations.

If the Candidate fails to ask questions on time or fails to notify objections on time, it will forfeit the right to complain about any inconsistencies, imperfections and/or inaccuracies at a later stage.

3.8.2 *No rights to be derived from information provided*

The information provided by GVB in this tender procedure is based on the best possible estimate of the scope of the contract. Candidates cannot derive any rights from this information (quantities, specifications, timetable etc.). The information provided is indicative only.

3.8.3 *References to brands, versions, products, origins, etc.*

GVB has no preference for a particular supplier or service provider, or for particular brands, versions, products, origins, etc. If a requirement or wish in the tender documents (appears to) relates to a particular product, origin, work method, brand, patent, version, or type of production, as a result of which certain companies or certain products are favoured or eliminated, it should be read as 'or equivalent'.

3.8.4 *Exclusion of Candidates' general terms and conditions*

The Candidate's delivery, payment and other general terms and conditions are expressly rejected by GVB.

3.8.5 *Subcontractors*

If the Candidate intends to subcontract part of the contract to one or more third parties on whose capacity it does not rely, the Candidate will be obliged to state this in Part II Section D of its Tenderer's

Statement. The Candidate reports in this connection which part of the contract it intends to subcontract to a third party and which subcontractor(s) it proposes. Following the definitive award of the contract, GVB may demand that the Contractor provides a statement of the data referred to in Section 2.79 subsection 2 of the Public Procurement Act and notifies it of the changes to that data. GVB may also demand that the Contractor provides a statement of the data for new subcontractors referred to in Article 2.79 paragraph 2 of the Public Procurement Act. The Contractor is obliged to cooperate at all times.

3.8.6 Language

The Registration must be drawn up in the English or Dutch language. Correspondence during the tendering process shall also be conducted in English.

3.8.7 No reimbursement of Registration costs

GVB never reimburses costs related to the formulation and submission of Registrations.

3.8.8 Obligation to provide information

If any changes occur in the operations of a Candidate or are likely to occur that could affect the progress and completion of the tender, the Candidate must report this as soon as possible via TenderNed.

3.8.9 Confidentiality

The Candidate is obliged to treat the information provided by GVB in confidence. The Candidate will not make any statements about the tendering process on social media, on its own website, or in any media whatsoever, without GVB's prior approval. The Candidate is not allowed to use the selection guideline or the other information provided within the context of this tendering process for purposes other than those that are related to participation in this tendering process. The Candidate is obliged to impose the obligations referred to in this paragraph on its employees and the auxiliary persons to be engaged by it as well.

GVB will handle the Candidate's Registration in confidence. GVB will not return the Registration.

3.8.10 Intellectual property with respect to the tender documents

The copyright to all documents provided by GVB to the Candidates within the context of the tendering process vests in GVB.

3.8.11 One Registration

An Entrepreneur can submit only one Registration independently or as part of a Consortium. In the event an Entrepreneur submits more than one Registration, it and, in so far as applicable, the Consortium(s) of which it forms part will be excluded from participation in the tendering process.

A Subcontractor whose capacity is relied upon may not also submit a Registration as a Candidate independently or as a participant in a Consortium. In the event a Subcontractor whose capacity is relied upon also submits a Registration as a Candidate, such a Registration submitted by it as a Candidate will be disregarded.

3.8.12 Multiple Registrations from a single group

Within a group within the meaning of Article 2:24b DCC, only one Entrepreneur is allowed to submit a Registration, independently or as participant in a Consortium, unless the Entrepreneurs involved are able to demonstrate satisfactorily in the opinion of GVB that the Registrations were formed independently of each other without mutual coordination. If the Entrepreneurs involved are unable to demonstrate this, GVB will exclude all Entrepreneurs involved from participation in the tendering process.

If and in so far as two or more Entrepreneurs that are part of the same group within the meaning of Article 2:24b DCC submit a Registration jointly as a Consortium, they will not be required to demonstrate that the Registration was formed independently of each other without mutual coordination.

3.8.13 Withdrawal of the tendering process

GVB has the right at all times - without becoming obliged to pay compensation - to suspend or withdraw the entire tendering process or for one or more lots.

3.8.14 Applicable law and competent court

This tendering process is governed by Dutch law. The competent court in Amsterdam has exclusive jurisdiction to hear disputes.

4 Selection: grounds for exclusion, minimum requirements and selection criteria

4.1 Assessment grounds for exclusion

Tenderer's Statement: Part III, Sections A to C.

Candidates to which one or more grounds for exclusion checked in Part III, Sections A to C of the Tenderer's Statement apply are excluded from participation in the tendering process. In case a Consortium submits a Registration, the Candidate will be excluded if one or more of the grounds for exclusion apply to one or more of the participants in the Consortium.

Before proceedings with exclusion, GVB will afford a Candidate to which a ground for exclusion as referred to in Article 2:86 paragraph 1 or paragraph 3 or Article 2:87 of the Public Procurement Act applies the opportunity to prove that it has implemented sufficient measures to demonstrate its reliability in accordance with Article 3:65 paragraph 4 of the Public Procurement Act. The Candidate in question is not excluded from participation if GVB considers this evidence sufficient. The Candidate is required to state the measures implemented by it for the purpose of demonstrating its reliability in the Tenderer's Statement.

In addition, GVB may decide against exclusion on the basis of the grounds referred to in (Article 3:65 paragraph 3 in conjunction with) Article 2:86a and Article 2:88 of the Public Procurement Act. If one or more optional grounds for exclusion apply, GVB may also decide against exclusion if exclusion would be disproportionate given the circumstances.

The above-mentioned grounds for exclusion apply accordingly to third parties whose capacity is relied upon by the Candidate. In the event one or more grounds for exclusion apply to a third party whose capacity is relied upon by the Candidate and there is no reason to decide against excluding that third party, the Candidate will be obliged to replace the third party at GVB's first, written request within seven (7) calendar days and provide the Tenderer's Statement in accordance with paragraph 3.5.4 as well as the items of evidence regarding the new third party referred to in paragraphs 4.1 and 4.2.

Supporting documents:

In order to assess the correctness of the Tenderer's Statements in relation to the grounds for exclusion, GVB will request the following evidence. This evidence must reflect the actual situation at the moment the Registration is submitted.

4.1.1 *Extract from the Commercial Register*

An extract from the Commercial Register of the Chamber of Commerce or proof of registration in the professional or commercial register in the country of establishment. The extract or proof of registration must not be older than 6 months, calculated from the final date for receipt of the Registrations (see paragraph 3.1) and must represent the current situation.

To be issued by:	Every Candidate
------------------	-----------------

	If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium. If a Candidate relies on the capacity of a third party, the Candidate must also produce the evidence for this third party.
When:	Already submitted together with the Registration. (See paragraph 3.5.2)

4.1.2 Certificate of Conduct for Procurement (GVA)

A Certificate of Conduct for Procurement issued by the Dutch Ministry of Justice and Security or, if such a certificate is not issued in the country of establishment, an equivalent document issued by a court or authorised government body. If no such document is issued in the country of establishment, this document may be substituted by a statement made by the Tenderer under oath before a civil-law notary. Only a Certificate of Conduct for Procurement is accepted from Entrepreneurs established in the Netherlands. The Certificate of Conduct for Procurement or equivalent document from the country in which a Tenderer is established must not be older than two (2) years, calculated from the final date for receipt of the Registrations. Certificates of Conduct for Procurement issued before 1 July 2016 are no longer valid after 1 July 2017. Candidates are themselves responsible for requesting a Certificate of Conduct for Procurement on time. Please keep in mind that the handling of an application for a Certificate of Conduct for Procurement may take 4 to 8 weeks.	
To be issued by:	The Candidate who is selected for the award phase. If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium. If a Candidate relies on the capacity of a third party, the Candidate must also produce the evidence for this third party.
When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraphs 3.6.5 and 3.6.6:

4.1.3 Payment history report taxes and/or social security contributions

A statement from the Tax and Customs Administration regarding payment of taxes and social security contributions within the meaning of Article 2:89 paragraph 3 of the Public Procurement Act or, if the country of establishment does not issue such statements, an equivalent document issued by a judicial or competent government agency. Only a statement from the Tax and Customs Administration is accepted from entrepreneurs established in the Netherlands. The statement from the Tax and Customs Administration or equivalent statement from the country in which the Tenderer is established must not be older than six (6) months, calculated from the final date for receipt of the Registrations.	
--	--

To be issued by:	The Candidate who is selected for the award phase. If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium. If a Candidate relies on the capacity of a third party, the Candidate must also produce the evidence for this third party.
When:	Within 7 calendar days after an initial request to that effect from GVB. See Sections 3.6.5 and 3.6.6:

4.2 Assessment of minimum requirements

Tenderer's Statement: Part IV, Chapter α.

Please note: The title of Part IV of the Tenderer's Statement is 'Selection Criteria'. Contrary to what the title suggests, this part concerns exclusively the minimum requirements as meant in paragraph 4.2 of the selection guideline.

Candidates that fail to satisfy the minimum requirements referred to in paragraph 4.2 are excluded from participation in the tendering process.

In the event a third party whose capacity is relied upon by the Candidate fails to comply with the relevant minimum requirement, the Candidate will be obliged to replace the third party at GVB's first, written request within seven (7) calendar days and provide the Tenderer's Statement in accordance with paragraph 3.5.4 as well as the items of evidence regarding the new third party referred to in paragraphs 4.1 and 4.2.

4.2.1 Requirements regarding economic and financial capacity

Candidates must have sufficient economic and financial capacity to perform the contract properly and in time, without GVB running unacceptable financial risks. To this end, GVB applies the following minimum requirements:

- A: There are no well-founded doubts about the sustainable continuation of the Candidate's activities. This minimum requirement applies to all individual participants in the Consortium in case of a Registration submitted by a Consortium.
- B: The Candidate is not aware of substantial financial or other claims on the part of third parties, which could jeopardise the continuity of its business operations. This minimum requirement applies to all individual participants in the Consortium in case of a Registration submitted by a Consortium.
- C: The Candidate is insured against all liability in connection with damage caused to persons and property during the performance of assignments (business liability) with an insured sum of at

least €1,000,000 per damage-causing event and a limit of at least €2,500,000 per year. This minimum requirement applies to all individual participants in the Consortium in case of a Registration submitted by a Consortium.

Supporting documents:

In order to assess the correctness of the Tenderer's Statements in relation to the financial and economic capacity, GVB will request the following evidence.

A	- An unqualified audit opinion from a registered accountant or an Accounting Consultant (in accordance with Article 2:393, paragraph 1 DCC) without an explanatory paragraph due to (serious) uncertainty concerning continuity (continuity paragraph); The audit opinion relates to the annual accounts of the most recent financial year available. It should be evident from the statement that (a) the annual accounts give a fair view of the assets and result and (b) that there are no obvious misgivings concerning the continuity of the business activities of the Candidate. OR - If the Candidate does not have annual accounts audited by an auditor, but forms part of a group that publishes consolidated annual accounts, it will be allowed to provide an audit opinion regarding the consolidated annual accounts. The audit opinion relates to the consolidated annual accounts of the most recent financial year available. It should be evident from the statement that (a) the annual accounts give a fair view of the assets and result and (b) that there are no obvious misgivings concerning the continuity of the business activities of the group. The Candidate must also provide a guarantee from the company in whose annual accounts the data of the Candidate have been consolidated (the 'parent company'). The Candidate should use annex 2, being the Parent Company Guarantee, for this purpose. Note: GVB considers the use of the audit opinion concerning the consolidated annual accounts to be a supporting document and not reliance on a third party within the meaning of paragraph 3.5.4. If the Candidate uses an audit opinion with respect to the consolidated annual accounts of its parent company, it will therefore not be required to report the data of the parent company in Part II C of the Tenderer's Statement. No Tenderer's Statement from the parent company has to be submitted together with the Registration if this is the case. OR - If the Candidate does not hold annual accounts that have been audited by an auditor, the Candidate will be allowed to provide a review report from an Accounting Consultant who is registered in the register referred to in Article 36 of the Accountancy Profession Act* and in respect of whom the entry referred to in paragraph 2 under i of this article has been placed in the register. The assessment statement by the accountant should relate to the annual accounts of the most recently available financial year. It should be evident from the statement that (a) it cannot be concluded that these annual accounts do not give an accurate picture of the assets and
---	--

	result and (b) there are no reasonable doubts concerning the continuity of the business activities of the Candidate.	
	*or similar legislation in the country of establishment.	
	To be issued by:	The Candidate who has been selected by GVB for the award phase. If the Candidate is a Consortium, this request will apply to all participants in the Consortium. If a Candidate relies on the capacity of a third party with respect to minimum requirement A, the Candidate must also supply the supporting documents for this third party. The Candidate is also required to provide a statement in which the third party assumes joint and several liability for the performance of the contract.
	When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraphs 3.6.5 and 3.6.6.

Reasons for submitting an audit opinion before announcement of the award decision:

Regulation 3.5. E of the Proportionality Guide provides that the contracting authority (or the special sectors company) does not require an unqualified audit opinion regarding the annual accounts until after the award decision has been announced. GVB deviates from the above and demands an audit opinion following selection. GVB thus prevents Candidates that do not satisfy the minimum requirements from being selected for the award phase.

B.	A duly signed statement from the Candidate stating that it is not aware of substantial financial or other claims on the part of third parties, which could jeopardise the continuity of its business operations. The Candidate should use for this purpose the enclosed 'Statement of Financial viability and continuity of operations' (annex 3).	
	To be issued by:	The Candidate who has been selected for the award phase. If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium. If a Candidate relies on the capacity of a third party with respect to minimum requirement B, the Candidate must also supply the above-mentioned statement of this third party. The Candidate uses the model enclosed as annex 3 for this purpose. The Candidate is also required to provide a statement in which the third party assumes joint and several liability for the performance of the contract.
	When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraphs 3.6.5 and 3.6.6.

C.	Proof of insurance against business liability (copy of the policy or insurance certificate) showing that the Candidate is insured against statutory liability (business liability) for an amount of at least € 1,000,000 for each damaging event and a limit of at least € 2,500,000 per year.	
	To be issued by:	The Candidate who has been selected for the award phase by GVB. If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium.
	When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraphs 3.6.5 and 3.6.6.

4.2.2 Requirements regarding technical and organisational competence

The Candidate must have the technical and organisational competence required for the performance of the contract. To this end, GVB applies the following minimum requirements:

- Reference contracts in relation to core competencies
- Command Dutch or English
- Standards regarding quality control
- Standards regarding safety
- Standards regarding the environment

A. Reference contracts

The Candidate must demonstrate by means of one reference contract that it holds the following core competency:

Core competency Tender: Demonstrated to have satisfactorily supplied outside visible LED displays for public purposes in public transport vehicles.

If the Candidate apply for the option (installing and commissioning) the Candidate must demonstrate by means of one reference contract that it holds the following core competency:

Core competency Option: Demonstrated to have satisfactorily installed and commissioned outside visible LED displays for public purposes in vehicles.

The activities to which the requested core competency relates must have been carried out in a period of 3 years before the final date of receipt of the Registrations. The relevant activities must have been performed in a professional and correct manner and have been delivered/handed over on time, including any postponements granted. If a reference contract has not yet been completed before the final date for receipt of the Registrations, only the activities that have actually been performed until that moment will be taken into account.

If a reference contract was performed as part of a consortium or on the basis of subcontracting, only the contribution made by the Candidate or, in case of a Registration submitted by a Consortium, the contribution of one or more participants in the Consortium, to the activities performed will be taken into account.

The activities to which the requested core competency relates must have been performed by the Candidate or, in case of a Tender submitted by a Consortium, by one or more participants in the Consortium. If the relevant activities were performed by a third party (such as on the basis of subcontracting), the Candidate will be obliged in accordance with paragraph 3.5.4 to rely on the capacity of that third party in order to be able to make use of the reference contract in question.

At most one (1) reference contract may be indicated for each core competency. A reference contract may be used for several core competencies.

If the Candidate is a consortium, the participants in the Consortium must jointly comply with the core competency referred to in this paragraph.

If a Candidate relies on the capacity of a third party in order to be able to meet this requirement, this third party will have to carry out the activities for which this capacity is required.

Supporting documents:

The Candidate is required to use the "Reference Contract Declaration" model enclosed as annex 4 for the purpose of submitting one or more reference contracts. By signing annex 4, the Candidate declares that it carried out the relevant activities in a professional and correct manner, that it delivered or handed them over on time, including postponements, and that it completed the statement truthfully. The Candidate agrees that GVB contacts the clients concerned directly for the purpose of verification of the reference contracts that were submitted. The Candidate is furthermore obliged to provide a statement at GVB's first written request within a term of 7 calendar days from the relevant client (reference) in which the correctness of the reference contracts submitted is confirmed (testimonial).	
To be issued by:	The statement concerning the Reference Contract: Every Candidate The statement concerning correctness: Candidates selected for the award phase and that have been requested to provide this document by GVB. In the event the Candidate relies on the capacity of a third party with respect to this minimum requirement, the Candidate will be required to submit the reference contracts and, if such is requested by GVB, the statement concerning the correctness of the activities performed by this third party.
When:	The statement concerning the Reference Contract: At the same time as the Registration (see paragraph 3.5.2) The statement regarding the correctness: within 7 calendar days after a request from GVB to that effect.

B. Command of Dutch or English

For GVB, it is important that communications with the Contractor run smoothly and effectively. In order to be eligible for the award phase, the Candidate's employees who will be responsible for carrying out the contract, and who are in contact with GVB, should have a command of written and spoken Dutch or English.

By submitting the Registration as referred to in paragraph 3.5.1, the Candidate declares that it satisfies this minimum requirement.

C. Quality management standards

GVB imposes requirements on the quality and customer-orientation of the Candidate. In that connection, the Candidates must meet the following standards with regard to integral quality assurance and control.

The Candidate must have in place and continue to have in place during the term of the agreement a quality management system certified on the basis of NEN-EN-ISO 9001 or an equivalent standard and that concerns the nature of the contract.

GVB also accepts other evidence concerning equivalent measures in the area of quality management. In relevant cases, the Candidate must provide supporting documents showing how its quality management system has been designed and show that the measures implemented are equivalent to those that are required pursuant to NEN-EN-ISO 9001.

If the Candidate is a consortium, all participants in the Consortium must comply individually with the requirements pertaining to quality management referred to in this paragraph.

Supporting documents:

A copy of the ISO 9001 certificate issued by a certified agency on the basis of NEN-EN-ISO/IEC 17021 or an equivalent certificate. The certificate must be valid until at least the final date for receipt of the Registrations. The Candidate will be required to submit a new certificate if the certificate that has been submitted expires before the final award. If the Candidate is unable to do so within a term to be determined by GVB it will be excluded from participation in the tendering process as yet.

If a Candidate relies on equivalent measures in relation to quality management:

A description of quality control and assurance applied by the Candidate. This description must consider in any event:

- o procedures with respect to services and finished products;
- o complaints handling and communication in this connection;
- o several (at least 2) examples that show the organisation's customer focus;
- o methods for customer satisfaction surveys;
- o quality audits;
- o requirements with respect to suppliers.

To be issued by:

The Candidate who is selected for the award phase.

If the Candidate is a Consortium, this request will apply to all participants in the Consortium.

	In the event the Candidate relies on the capacity of a third party in connection with this minimum requirement, the Candidate will be required to provide a certificate or description of the quality control and assurance applied by that third party.
When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraph 3.6.6.

D. Safety standards. Only for applicable for the option

GVB imposes requirements regarding the Candidate's safety assurance system. In that connection, Candidates must meet the following standards with regard to safety.

The Candidate must have in place and continue to have in place during the term of the agreement a certified safety system that meets VCA* (Safety, Health and Environment Checklist for Contractors - SCC) or an equivalent standard and that concerns the nature of the contract.

GVB also accepts other evidence concerning equivalent measures in the area of safety management. In relevant cases, the Candidate must provide supporting documents showing how its safety system has been designed and show that the measures implemented are equivalent to those that are required pursuant to VCA*

GVB considers an OHSAS 18001 safety certificate to be an equivalent safety certificate in any event.

If the Candidate is a Consortium, all participants in the Consortium that are charged with all or part of the activities to which the safety management system relates must comply individually with the standards concerning safety management referred to in this paragraph.

Supporting documents:

A copy of the VCA* certificate or an equivalent certificate that pertains to the nature of the contract. The VCA* certificate or equivalent certificate must be valid until at least the final date for receipt of the Tenders. If the certificate or equivalent document expires before the final award of the contract, the Candidate must submit a new certificate or equivalent declaration before the final award. If the Candidate is unable to do so within a term to be determined by GVB it will be excluded from participation in the tendering process.

If a Candidate relies on equivalent measures in relation to safety management:

A description of safety measures and guarantees applied by the Candidate. This description must consider in any event:

1. Table of the contents of the current safety manual;
2. Policy statement concerning health, safety and the environment;
3. Organisation chart including attention to safety and environmental officers;
4. Safety objectives and action plans;
5. Health, safety and environmental risk identification and assessments;
6. Safety training (including VCA basic safety training for all operational employees and VCA Safety for Operational Managers training for all operational managers);
7. Safety information sessions and safety instructions;
8. Project safety plan;

9. Contingency plan so as to be prepared for emergencies; 10. Health, safety and environmental workplace inspections & audits; 11. Control of safety-critical operating assets (purchase, maintenance, testing and inspections); 12. Reporting, registering and investigating incidents; 13. Other evidence of measures to guarantee safety equivalent to the VCA* [AND/OR VCA**] requirements that form the basis for the aspects set out above (to be decided exclusively by GVB).	
To be issued by:	The Candidate who is selected for the award phase. If the Candidate is a Consortium, this request applies to <u>all</u> participants in the Consortium who carry out activities for the performance of the contract to which activities the safety certificate to be provided applies. In the event the Candidate relies on the capacity of a third party in connection with this minimum requirement, the Candidate will be required to provide a certificate or description of the safety control and assurance applied by that third party.
When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraph 3.6.6.

E. Environmental standards

It is important to GVB that Candidates take account of the impact of their activities on the environment and that they are working structurally on improving the environmental performance of their business. In that connection, Candidates must meet the following standards with regard to safety.

The Candidate must have in place and continue to have in place during the term of the agreement an environmental management system certified on the basis of NEN-EN-ISO 14001 or an equivalent standard and that concerns the nature of the contract.

GVB also accepts other evidence concerning equivalent measures in the area of environmental management. In relevant cases, the Candidate must provide supporting documents showing how its environmental management system has been designed and show that the measures implemented are equivalent to those that are required pursuant to NEN-EN-ISO 14001.

If the Candidate is a consortium, all participants in the Consortium must comply individually with the requirements pertaining to environmental management referred to in this paragraph.

Supporting documents:

A copy of the ISO 14001 certificate issued by a certified agency on the basis of NEN-EN-ISO/IEC 17021 or an equivalent certificate. The certificate must be valid until at least the final date for receipt of the Registrations. The Candidate will be required to submit a new certificate if the certificate that has been submitted expires before the final award. If the Candidate is unable to do so within a term to be determined by GVB it will be excluded from participation in the tendering process as yet.

If a Candidate relies on equivalent measures in relation to environmental management:

1. A description of the Candidate's environmental management system. This description should consist at least of a copy of the index of the environmental care manual, which should show that the following aspects are covered: • measures for safeguarding environmental care • measures for monitoring environmental care • measures for improving environmental care • internal or external audits at least once a year • supplemented with an explanation of the points on which, and the degree to which, the environmental care system corresponds and/or deviates from the applicable ISO 14001 system and the most recent audit report. 2. A statement drawn up and signed by the Candidate, in which the Candidate declares that it has its own environmental management system which is endorsed and monitored by the board and management.	
To be issued by:	The Candidate who is selected for the award phase. If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium. In the event the Candidate relies on the capacity of a third party in connection with this requirement, the Candidate will be required to provide a valid environmental management certificate or a description of the environmental management system applied by that third party.
When:	Within 7 calendar days after an initial request to that effect from GVB. See paragraph 3.6.6.

4.2.3 Requirements regarding professional competence

The Candidate must be registered in one of the professional or commercial registers maintained in the member state of establishment as referred to in Annex XI of Directive 2014/24/EU. This is the Commercial Register of the Chamber of Commerce for Candidates established in the Netherlands.

If the Candidate is a consortium, all participants in the Consortium must comply individually with the requirements pertaining to professional competence referred to in this paragraph.

Supporting documents:

An excerpt from the Chamber of Commerce or proof of registration in the professional or commercial register in the country of establishment. The extract or proof of registration must not be older than 6 months, calculated from the final date for receipt of the Registrations (see paragraph 3.1) and must represent the current situation.	
To be issued by:	Every Candidate If the Candidate is a Consortium, this request will apply to <u>all</u> participants in the Consortium.

	If a Candidate relies on the capacity of a third party, the Candidate must also produce the evidence for this third party.
When:	At the time of the Registration (see paragraph 3.5.2)