

Memorandum of information European tender 'Boosting local capacity to manage land conflicts and protect customary rights' in Mali

Date: 21 April 2021

In this memorandum of information, the contracting authority provides answers to the questions asked and remarks posted in the context of the above-mentioned European tender. This memorandum of information forms an integral part of the tender document Land at scale Mali (with reference IUC 202007107).

Question	Chapter/ Paragraph from the selection instructions/the tender document	Question	Answer
1.		Will the Uniform Europees Aanbestedingsdocument (UEA) also become available in English and French?	Unfortunately, the UEA is only available in Dutch and will not become available in English and French. However, it is allowed to translate the document yourself and submit it.
2.		Article 7.1 reads: By submitting a Tender, including the 'European Single Procurement Document', the Tenderer explicitly consents to all requirements and conditions stipulated in this Tender document and the Memorandum of Information and declares that he will continue to comply therewith throughout the entirety of the contract period. Can you inform these where we can find the 'European Single Procurement Document' referred to?	This is Annex 1, which can be found under 'aanbestedingsdocumenten', titled uea_305685_20210319115648.
3.		Component 1 is labelled 'Inception Phase'. The content however seems to consist of typically inception phase deliverables, while others are a longer process (and therefore better fit in a component). Can we separate the two in our proposal?	The minimal required deliverables are mentioned on pages 17 and 18 of the tender document. You are allowed to separate longer processes if you see this as necessary, providing you deliver explanations on this deviation.
4.		What is the required/preferred format for the CV's (how many pages for TL, how many ages for other team members)?	There is no required/ preferred format for the CV's. It's suggested they are concise, of the same layout, and show experiences relevant to requirements asked for in this tender.

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5.		It is not entirely clear how and what the bid needs to be submitted. There is talk of 'max 25 pages', there is also talk of 'answering by component'. ? do we submit one document or online?	The answers to the award criteria must be delivered in maximum 25 pages (see page 32). Answering the award criteria involves providing information on the project lead, project team, project approach and total price offered. This corresponds with the information asked for on page 23, which includes a list of specifications that need to be described.
6.		We have to present 1 – 3 reference assignments to show our ability on three core competences. The total value of the reference assignment(s) must be at least € 750,000. In case we present 3 reference assignments, should each assignment be more than € 750,000, or should the total of the three assignments be more than € 750,000, or should just one of the three assignments be more than € 750,000 to show our ability to manage large projects?	Each reference must be at least € 750,000. And as stated in chapter 4.3.2 of the Tender Document: In case a series of separate yet significantly comparable assignments was carried out for the same client during the reference period, then the turnover of these separate assignments can be combined into a cumulative total.
7.		We have reference assignments where we manage projects with an investment budget of more than 10 million euros, but where our service contract with the client to manage these projects is lower than €750,000. Should we show the value of the service contract or the project budget we manage, or both?	Please show both.
8.		The project will take place in a French speaking country. We are used to develop our proposals in close collaboration with our local partner in Mali, and would it therefore be possible to develop the proposal in French? In case this is not possible, would it be possible at least to present the CVs in French, annexed to the proposal, with an English summary of the CV in the main text? And finally, would it be possible to draft the reference assignments in French?	The proposal should be written in English. The CVs can be in French, with an English summary. According to page 42, additional information can be in both English and French. Therefore, the reference can also be drafted in French.
9.		The tender document doesn't specify the	The CVs are not included in the 25 pages; these are part of the

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		requirements for the CVs and the reference assignments, such as a specific format or a maximum of pages. The proposal should have a maximum of 25 pages but you don't specify font and space between lines, which has an impact on the actual room within the 25 pages. You also don't specify whether the CVs and reference assignments are counted within the 25 pages or not. Could you give some specifications?	attachment. The reference assignments do not have a specific format. These are also part of the attachments and therefore excluded of the 25 pages. In terms of font it's suggested to use Verdana 9, single line spacing.
10.		2.1.7 Project design, Component 1: Inception phase states that the Implementor will "Review in 10 Land Commissions to analyze current functioning and explore the fit-for-purpose of the processes, approaches, monitoring and evaluation and the performance of the Land Commissions." Are the ten land commissions already selected, or may the Tenderer identify specific ones to review?	These 10 Land Commissions have not been selected. The Tenderer may identify specific ones to review. Before implementation, the selection of Land Commissions needs to be discussed with RVO.
11.		Project design, Component 4: Many components, particularly Component 4, require extensive in-person stakeholder engagement throughout the country in remote and/or customary areas. In case the security situation limits travel, may the Tenderer assume that they can leverage existing RVO-funded work/offices throughout Mali to invite stakeholders to access online connection?	There are no such offices existing in the RVO organization.
12.		5 Award criteria and assessment: Please kindly provide page and font guidance for the CVs.	There is no page guidance for the CVs. These should provide relevant experience towards the criteria's asked for. In terms of font it's suggested to use Verdana 9, single line spacing.
13.		In table 1 Means of verification on p24 Component 1 has as immediate outcome: Strengthening	There are 5 components; the component 1 on page 24 refers to the inception phase. This means of verification table is not set in

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		institutional and financial capacity and regulatory frame work with indicators like Legal framework improved. On page 16 (2.1.7) Component 1 is called Inception phase? Is the Inception phase an separate Component if yes are there 6 components instead of 5?	stone: the contractor may change or add indicators and means of verification as deemed opportune as stated on page 24.