

CONTRACT NOTICE

Services

Directive 2014/24/EU

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESSES

Official name:

UBR|HIS

National ID:

50555596

Postal address:

Wilhelmina van Pruisenweg 52

Town:

Den Haag

NUTS code:

NL

Postal code:

2595 AN

Country:

NL

Contact person:

Marjo Donker

Telephone:

-

E-mail:

marjo.donker@rijksoverheid.nl

Fax:

-

Internet address(es)

Main address:

<http://www.UBRijk.nl/HIS>

Address of the buyer profile:

<https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/398166>

I.2) JOINT PROCUREMENT

-

I.3) COMMUNICATION

The procurement documents are available for unrestricted and full direct access, free of charge, at:

http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=311068&B=CTMSOLUTION

Additional information can be obtained from

the abovementioned address

Tenders or requests to participate must be submitted

electronically via:

http://eu.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=311068&B=CTMSOLUTION

to the abovementioned address

I.4) TYPE OF THE CONTRACTING AUTHORITY

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5) MAIN ACTIVITY

- General public services

SECTION II: OBJECT

II.1) SCOPE OF THE PROCUREMENT

II.1.1) Title

BZ-HIS-EA Payroll Management Services Eastern Europe

Reference number: 201865003.001.033

II.1.2) CPV code(s)

Main code:

79211110 - Loonadministratiediensten

Supplementary code:

-

II.1.3) Type of contract

Services

II.1.4) Short description

The Shared Service Organization 3W of the ministry of Foreign Affairs has the intention to conclude a Contract with a Contractor who can provide payroll management services either independently or through Subcontractors or Consortium members for the embassies and consulates in Eastern-Europe.

II.1.5) Estimated total value

Value excluding VAT: 5 166 666,00 Currency: EUR

II.1.6) Information about lots

This contract is divided into lots: no

II.2) DESCRIPTION

II.2.1) Title

-

Lot No: -

II.2.2) Additional CPV code(s)

Main code:

79211110 - Loonadministratiediensten

Supplementary code:

-

II.2.3) Place of performance

NUTS code:

NL NEDERLAND

Main site or place of performance:

-

II.2.4) Description of the procurement:

(nature and quantity of works, supplies or services or indication of needs and requirements)

The Shared Service Organization 3W of the ministry of Foreign Affairs has the intention to conclude a Contract with a Contractor who can provide payroll management services either independently or through Subcontractors or Consortium members for the embassies and consulates in Eastern-Europe.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: 1 720 000,00 Currency: EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 30

This contract is subject to renewal: yes

Description of renewals:

The term of the Contract is from the 1st June 2022 till 31st December 2024.

We may then extend the Contract, unilaterally, under identical conditions, with a maximum of twelve months. This means that the Contract including the extensions ends on 31st December 2025.

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

-

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information:

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SECTION IV: PROCEDURE

IV.1) DESCRIPTION

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

-

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

-

IV.1.6) Information about electronic auction

-

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2) ADMINISTRATIVE INFORMATION

IV.2.1) Previous publication concerning this procedure

Notice number in the OJ S: -

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 06/01/2022 Local time: 11:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates:

Date: -

IV.2.4) Languages in which tenders or requests to participate may be submitted:

- EN

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

-

IV.2.7) Conditions for opening of tenders

Date: 06/01/2022 Local time: 11:01

Place:

-

Information about authorised persons and opening procedure:

-

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) INFORMATION ABOUT RECURRENCE

This is a recurrent procurement: no

VI.2) INFORMATION ABOUT ELECTRONIC WORKFLOWS

- Electronic ordering will be used
- Electronic invoicing will be accepted
- Electronic payment will be used

VI.3) ADDITIONAL INFORMATION

-

VI.4) PROCEDURES FOR REVIEW

VI.4.1) Review body

Official name:

Arrondissementsrechtbank Den Haag

Postal address:

Prins Clauslaan 60

Town:

Den Haag

Postal code:

2595 AJ

Country:

NL

E-mail:

voorlichting.rb.den.haag@rechtspraak.nl

Telephone:

+31 883622200

Internet address:

<https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Den-Haag>

Fax:

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VI.4.2) Body responsible for mediation procedures

Official name:

Arrondissementsrechtbank Den Haag

Postal address:

-

Town:

Den Haag

Postal code:

-

Country:

NL

E-mail:

-

Telephone:

-

Internet address:

-

Fax:

-

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

-

VI.4.4) Service from which information about the review procedure may be obtained

Official name:

Arrondissementsrechtbank Den Haag

Postal address:

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Town:

Den Haag

Postal code:

-

Country:

NL

E-mail:

-

Telephone:

-

Internet address:

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Fax:

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VI.5) DATE OF DISPATCH OF THIS NOTICE

14/09/2021