

Template Recovery Plan

Contract 'Transportation and processing of dangerous fireworks' reference number 202101102

between

The Ministry of Agriculture, Nature and Food Quality

and

(Contractor)

Date: << >>

Version number: << >>

Autorisation Central Contract management IUC-EZK/LNV

Table 1: Version			
Version number	Description	Delivered to	Date

Table 2: Cause of this recovery plan		
Description	KPI-number	Reason
*Complaints		
*Information supply		
Period		

Table 3: signature Contractor	
Name organization:	
Name signer:	<<signer of this agreement>>
Signature:	
Date:	

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1. CONTEXT OF THIS RECOVERY PLAN

During the performance of this agreement "transportation and processing of dangerous fireworks" with reference number 202101102 we considered during the period ... that your company has performed a poor result - based on the Key Performance Indicators (KPI) as mentioned in table 2 on page 2 of this recovery plan. The consequences are committed in the agreement, annex KPI A KPIs

After establishment of the recovery plan by the Central Contract management (CCM), Contractor has the obligation to upgrade his performance – based on the established recovery plan - to the agreed level.

If Contractor is not able to achieve the agreed level within the agreed period as mentioned in the recovery plan, Contracting authority has the legal authority to force this contractual obligation.

2. PROBLEM STATEMENT

2.1 Performance

<<describe the actual situation >>

2.2 Cause (poor) performance

2.2.1 Analyse the (poor) performance

<<describe, how, why, and based on which factors the (poor) performance is related>>

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3. ACTION PLAN

3.1 assumptions for recovery

<<describe assumptions which comply with the requirements:>>
the assumptions are based on the structural recovery of the service;

3.2 Results

<<Describe the results based on this recovery plan by using below template >>

Results			
Number	Description	End date	Action CCM
1			<<yes/no>>
2			<<yes/no>>
3			<<yes/no>>
4			<<yes/no>>
5			<<yes/no>>
6			<<yes/no>>

3.3 Activity plan

<< Describe your approach, how to recover the service>>

3.3.1 Contractor

<<Provide a description of the needed activities by Contractor for achieving the results as described in par 2.2 by using below template >>

Activity list		
Description	End date	Based on result number
		<<number>>
		<<number>>
		<<number>>
		<<number>>
		<<number>>
		<<number>>

3.3.2 Contribution Contracting authority

<< Provide a description of the needed activities by Contracting authority for achieving the results as described in par 2.2 by using below template>>

Activity list		
Description	End date	Based on result
		<<number>>
		<<number>>
		<<number>>
		<<number>>
		<<number>>
		<<number>>

3.3.3 Delivery and acceptance

<<describe which measures you will obtain, to make sure that the poor performance will not occur during the duration of this contract>>

3.3.4 Organisation and Communication

<<give a short description which moments of contact you will have with Contracting authority by using below template>>

Contactmoment		
Agenda item	Result	By
		<CMM>

ANNEX: RECEIVED INFORMATION BY WRITTEN

<<this annex consists the received information by the central contract manager and/or category manager IUC-EZK/ LNV>>

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