

Market consultation

Notification: Capacity Building on Quality Management System for the Georgian National Food Agency (NFA)

Organisation: The Netherlands Enterprise Agency

The Netherlands Enterprise Agency (in Dutch: Rijksdienst voor Ondernemend Nederland, RVO) supports private and public organisations with funding, international business partners, knowledge, and regulations.

More information about RVO can be found on: www.rvo.nl and <http://english.rvo.nl/>.

Purpose of the notification

The purpose of the market consultation is to determine whether there are suppliers able to contribute to the project: "Capacity Building on Quality Management System for the Georgian National Food Agency"

Extent and duration

The project will run from end September 2018 until 31 January 2020.

Budget indication

max € 87.000,- excl VAT

Purpose of the project

The overall purpose of this project is to strengthen the capacity of the National Food Agency in Georgia regarding Quality and document management through development of a roadmap for the implementation of an integral quality management system (QMS) based on best international practices which will increase the transparency of the NFA and will on a long term contribute to a more competitive local business climate with clear standardisation and procedures increasing the standards in the areas of food safety, animal health and welfare.

Streamlining Georgian legislation with the relevant EU sanitary and phytosanitary (SPS) legislation is required under chapter four of the EU-Georgia Deep Comprehensive Trade Area (DCFTA), which aims to make governance and policy-making in Georgia more open and inclusive by aligning it with EU standards and practice.

At this current stage NFA, being a relatively young organization, and in particular the department of Quality Management, is not yet able to execute their tasks accordingly which is hampering the implementation and harmonization of Food Safety regulations in Georgia, crucial to the development of the agricultural and food sector in Georgia.

Goals and deliverables

The goal of the assignment is to develop a roadmap for implementation of a Quality Management System in close cooperation with and for the Georgian NFA.

The following results need to be achieved during the assignment:

- A roadmap for complete development and implementation of the quality management system drafted in close cooperation with the counterpart and the CIB (Comprehensive Institutional Building Programme) team;
- A draft for an integral Quality Management System (QMS) for NFA in close cooperation with the NFA departments involved has been developed and piloted in at least one unit;
- Including a documentation management system (DMS) as part of the QMS ready to be used for continual improvement (Deming principle) based on internal audits, inspections,

record keeping and data analyses. The DMS contains coding, single unique lay-out of documents, and indexing of all existing documents including drafts;

- Assessment of competences needed for the quality management team and draft and execute a training plan to cover the gaps;
- Training materials on quality management system and document management system, internal auditing, procedure, instruction drafting etc
- Staff members of NFA's audit department are trained and able to perform their responsibilities

The related activities need to be presented and elaborated in a time line.

At the start of a possible tender procedure you will dispose of the information collected during the first fact finding phase.

The deliverables of the assignment will be:

- A roadmap for QMS elaborated together with the staff of NFA and approved by the management of NFA.
- Report describing the flow of the activities and the results of the interventions.

Required Skills/ Experience

The company or companies (in case of an consortium) should indicate that they

- Have experience in development and implementation of Quality Management Systems at National Food Agencies;
- Have knowledge and skills with regard to development of training materials on QMS and DMS;
- Have knowledge and skills in internal auditing and related procedures;
- Have knowledge and experience in the field of food safety legislation and implementation procedures based on international EU standard;
- Have sufficient proven skills in capacity building processes to implement the assignment;

Application

As a result of the market consultation, the organization (RVO.nl) can decide to start a follow-up process. Interested partners can be invited in this process to make a request for proposal.

If more than 5 applicants respond to the market consultation, a supplier selection will take place on the basis of a random selection prior to the request for quotation.

In case of a follow-up process, no distinction will be made between parties that have or have not participated in the market consultation.

Interested companies / consultants are invited to respond if they are interested to Ms A. Ramadhin by e-mail andjanie.ramadhin@rvo.nl with a copy to Ms. B. Groenland briggitta.groenland@rvo.nl

You do not have to send documents; only add your company details and address.

The deadline for responding to this notification is set at 6 September 2018, 12.00 pm CEST.